

**MINUTES
MAINE REGIONAL SCHOOL UNIT #50
SPECIAL SCHOOL BOARD MEETING
TUESDAY, APRIL 28, 2015
ISLAND FALLS MUNICIPAL BUILDING**

7:30 P.M.

Board Members Present: Everett Boutilier, Barbara Burton, Robin Crandall, Leslie Gardner, Larry Greenlaw, Rick Hall, David Kay, Phil Knowles, Mary Moore, Jeff Prozzo, Greg Ryan, Connie Theriault and Steve Walker.

Absent: Jane Marie McNally

Staff Present: Larry Malone, Doris Mooney, Jon Porter, Melissa Porter, Sharon Porter, Lynn Rush, Elaine Small, Holly Vining, Jessica Walker and Margaret White

Others: Russ Beauchemin, Jutta Beyer, Becky Boone, Jeff Brooks, Paige Coville, David Dionne, Thomas Goff, Florence Hardy, Keith MacKenzie, Frank Porter and Lora Ryan.

1. Call the meeting to order and declare a quorum.

The meeting was called to order by the Chair at 7:30 p.m.

2. Finalize and Adopt FY16 Budget for RSU #50.

The proposed budget was presented by cost center; questions were addressed and discussions followed.

It was moved by Phil Knowles and seconded by Barbara Burton to approve and adopt the draft budget, as presented, to be brought forward for a public vote on June 2, 2015.

VOTE: 12 YES 1 NO 0 ABSTENTIONS

It was suggested that an Article be added to the warrant for FY16 to add a capital reserve fund going forward.

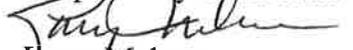
A motion was made by Jeff Prozzo and seconded by Steve Walker to place an article in the FY16 Budget warrant which would establish a capital improvement account for the RSU.

VOTE: 12 YES 0 NO 1 ABSTENTIONS

3. Adjournment

The meeting was adjourned at 9:15 p.m.

Respectfully Submitted:


Larry Malone
Superintendent RSU #50

**MAINE REGIONAL SCHOOL UNIT #50
REGULAR BOARD MEETING
APRIL 13, 2015
MINUTES
KATAHDIN ELEMENTARY SCHOOL**

6:30 P.M.

Board members present: Everett Boutilier, Barbara Burton, Robin Crandall, Leslie Gardner, Rick Hall, David Kay, Phil Knowles, Jane Marie McNally, Mary Moore, Jeff Prozzo, Greg Ryan and Connie Theriault.

Absent: Larry Greenlaw and Steve Walker

Staff present: April Bates, Jaide Berry, Korinne Brannen, Chris Cunningham, Rowena Harvey, Jon Porter, Lynn Rush, Elaine Small, Holly Vining, and Peggy White.

Also: Cheryl Anderson, Diana Betschner, Lisa Boutilier, Louise Guptill, Hilary Lane, Darlene Ordway, Alicia Rodgerson and Susie Tarr.

Others attending: See attached

1. Call the Meeting to Order and Flag Salute:
The Chair called the meeting to order and declared a quorum at 6:30 p.m.; the Flag Salute followed.
2. Approval of the Minutes
The Minutes of the Regular Meeting of March 9, 2015 and the Special Meeting of March 30, 2015, were considered.

A motion was made by Phil Knowles and seconded by Barbara Burton to approve the Minutes of the Regular Meeting Regular Meeting of March 9, 2015 and the Special Meeting of March 30, 2015, as written.

VOTE: 12 YES 0 NO 0 ABSTENTIONS

3. Time Period to Hear from Citizens:
Danette Moody-Kay questioned the timeline for the scenarios brought forth from the Task Force.

Another citizen inquired regarding the status of consolidation currently being considered.

Louise Guptill raised questions around building improvements that are planned for FY16.

Everett Boutilier asked about the savings from the lower price of fuel in FY15.

4. Adjustment(s) to the Agenda:

- to add a one leave of absence request to the agenda – 9e
- to add approval of 3 upcoming Field Trips across the District – 9f
- to move item 9e – the draft budget presentation - 9g

A motion was made by Leslie Gardner and seconded by Marie McNally to approve the adjustments to the agenda.

VOTE: 12 YES 0 NO 0 ABSTENTIONS

5. Reports

Board Chair: no report

Board Vice-Chair: Phil reported on the withdrawal efforts by Sherman and Patten to withdraw from the RSU and the timeline for that procedure was also discussed.

Committee Reports –

Building & Grounds: this committee will meet again in April

Education: meeting scheduled for May 7, 2015

Finance: Leslie reported for the Finance Committee.

Negotiations: no report

Policy: Connie reported on the March Policy Committee meeting and referred to items under the Policy section of tonight's meeting.

Region II: Greg reported on that the Region II budget for FY16 was passed at the March meeting. Student enrollment and the cost sharing responsibilities were explained.

Principals: Ms. White and Mrs. Cunningham each gave spring testing dates and information. Their joint 5th Grade Boston Trip is upcoming; an itinerary is enclosed.

Mr. Porter – reported that Michele Birmingham has been named “Student of the Year” at Region II for 2015. Michele is a second year Early Childhood Education student from Katahdin High School and will graduate with twelve college credits, her CECA state certification and an acceptance to the ECHE program at EMCC for the fall.

Mr. Porter presented a brief discipline report for both KMHS and SACS. He also gave a handout of April – June events for both schools as well as the RSU 50 Pathways to Graduation (see handout attached).

A brief report on the process of student requirements for application to the Bridges program was presented and Mr. Porter also updated the Board on spring testing .

Special Services Director:

Business Manager:

Nutrition Program:

Students Report:

Superintendent: See attached information

Other:

6. Announcement of Appointments, Resignations and Retirements:

Retirements:

Randall Cullins - middle school teacher at Katahdin, 41 years
Susan McAvoy – ed. tech. at Katahdin Elementary, 18 years
Phyllis Chambers - ed. tech. at Katahdin Middle/High School, 15 years
Cynthia Cronin – high school math teacher at SACS, 15 years

Resignations:

Kevin Grass – math teacher at KMHS
Gabrielle Potvin – pre-k teacher at SACS

a. Co-Curricular Appointments:

Tim Thoreson for Middle School Baseball at SACS
Tim Toothaker for Middle School Softball at SACS

7. First Reading of Policies:

GCCAD: Professional/Support Staff Military Leave
GCFA: Authorization to Hire
GCI: Professional Staff Development Opportunities
GCK: Professional Staff Assignments and Transfers
GCQB: Professional Research and Publishing

A motion was made by Phil Knowles and seconded by Barbara Burton to approve the First Reading of the above policies.

VOTE: 12 YES 0 NO 0 ABSTENTIONS

8. Second Reading/Adoption of following Policies:

GBEA: Staff Ethics/Conflict of Interest
GBEBB: Staff Conduct with Students
GCAA; Co-Curricular Position Hiring
GCSA Employee Computer and Internet Use
GCSA-R Employee Computer and Internet Use Rules
GCSA-E: Employee Computer/Internet Use Acknowledgement Form
JLF: Reporting Child Abuse and Neglect
JLF-E: Suspected Child Abuse and Neglect Report Form

A motion was made by Phil Knowles and seconded by Robin Crandall to approve the Second reading/Adoption of the above policies.

VOTE: 12 YES 0 NO 0 ABSTENTIONS

9. Other Business – Old/New

- a. To authorize the Superintendent to enter into discussion with Houlton and Hodgdon High Schools for the purpose of forming a cooperative sport for Varsity Boys Hockey.

A motion was made by Phil Knowles and seconded by Leslie Gardner to authorize the Superintendent to enter into discussion with Houlton and Hodgdon High Schools for the purpose of forming a cooperative sport for Varsity Boys Hockey.

VOTE: 9 YES 2 NO 1 ABSTENTIONS

- b. To appoint an additional member to the Region II Board to replace Myron Baldwin. There was no appointment at this time.
- c. To consider a request for rental of a school bus on August 15, 2015.

A motion was made by Phil Knowles and seconded by Barbara Burton to authorize the Superintendent to rent a school bus for a private function on August 15, 2015.

VOTE: 0 YES 12 NO 0 ABSTENTIONS

- d. Job Descriptions

- 1. Coordinator of Academic Achievement and Professional Learning

A motion was made by Barbara Burton and seconded by Robin Crandall to accept the job description of the Coordinator of Academic Achievement and Professional Learning.

VOTE: 8 YES 1 NO 3 ABSTENTIONS

- 2. Coordinator of Special Services

A motion was made by Phil Knowles and seconded by Marie McNally to accept the job description of the Coordinator of Special Services.

VOTE: 10 YES 0 NO 2 ABSTENTIONS

- 3. Administrative Assistant to the Coordinator of Special Services

A motion was made by Phil Knowles and seconded by Marie McNally to accept the job description of the Administrative Assistant to the Coordinator of Special Services.

VOTE: 10 YES 0 NO 2 ABSTENTIONS

- e. To accept/deny a request for a 1 year leave of absence from Brittany Arbo, reading coordinator at Katahdin Elementary School; this leave will be without compensation.

It was moved by Phil Knowles and seconded by Leslie Gardner to accept the one-year leave of absence request from Brittany Arbo, reading coordinator at Katahdin Elementary School. This leave will be without compensation.

VOTE: 12 YES 0 NO 0 ABSTENTIONS

- f. To approve the following Field Trips:
 - Close Up trip to Washington, D.C. April 21-24, 2015 for 11 students from Katahdin High School.
 - 5th Grade Boston Trip for both KES and SACS 5th graders, May 21-23, 2015.
 - Senior Class overnight trip to New England Outdoor Center for SACS Seniors on June 5 & 6, 2015.

It was moved by Phil Knowles and seconded by Marie McNally to approve the above planned trips as presented.

VOTE: 11 YES 0 NO 1 ABSTENTIONS

- g. Presentation to the Board of the 1st Draft of RSU #50 Budget for FY16. The Superintendent gave an overview of a 1st Draft of the proposed FY16 Budget for the RSU. He delivered a summary of the cost centers and major increases/decreases. Questions were addressed and those present received a detailed copy of the proposed budget.

10. Future Agenda Item(s)

Executive Session

The Chair scheduled a Facilities meeting for April 30th at 5:30 p.m. at KES

11. Upcoming Meetings and Events

Policy Committee Meeting	April 27, 2015 @ 5:30 p.m.	KES
Special Board Meeting to Adopt Proposed Budget	April 28, 2015 @ 7:30 p.m.	IF Municipal Bldg.
Building & Grounds Comm.	April 30, 2015 @ 5:30 p.m.	at KES
Education Committee	May 7, 2015 @ 5:30 p.m.	SACS
Finance Comm.	May 11, 2015 @ 5:30 p.m.	SACS
Regular Board Meeting	May 11, 2015 @ 6:30 p.m.	SACS
District Budget Meeting	June 2, 2015 @ 7:00 p.m.	- IF Municipal Bldg.
Budget Validation at local polls	June 16, 2015	

12. Executive Session: None

Respectfully Submitted:

A handwritten signature in black ink, appearing to read "Larry Malone". The signature is written in a cursive style with a large initial "L" and "M".

Larry Malone, Superintendent – RSU #50

**April Report to RSU 50 School Board
RSU 50 Middle/High School**

Region 2 Student of the Year

Congratulations to Michele Birmingham, a second year Early Childhood Education (ECHE) student from Katahdin High School, for being named the Region Two 2015 "Student of the Year". Michele will graduate with twelve college credits, her CECA state certification and an acceptance to the ECHE program at EMCC for the fall, with plans to continue her education at UMF for a Bachelor's Degree in ECHE.

Bridges Program 2015-16

Last Thursday, twelve RSU 50 students were interviewed for the Bridges program which will begin in the Fall of 2015. Students selected for the Bridges program will have the opportunity to earn over 30 college credits during their Junior and Senior years. Students selected for the Bridge Year Program will be required to attend a seminar at the University of Maine for three days. During those three days, students will engage in team-building activities, explore college and career pathways, tour colleges and businesses, and also register as a college student for the upcoming school year.

Bridges courses will be taught by RSU 50 teachers while working with University of Maine and University of Maine-Augusta professors. These course will serve as dual enrollment courses, with students earning a high school credit and also three college course credits for each course completed. Teachers and administrators will be attending an all day training on April 29th at the University of Maine.

Spring Testing

All juniors will be taking the SAT on Wednesday April 15th. Both KMHS and SACS students will be testing. Smarter Balance Testing has begun for Grade 7 & 8 students. Testing for Grade 11 students will begin following the April Break.

Rural U Courses

Next school year, students will have the opportunity to take college courses with RSU 50 teachers. Six teachers in RSU 50 have been approved to teach these courses. The University of Maine at Fort Kent professors will be working with our teachers to ensure the curriculum and courses are aligned to their course requirements. Students who successfully complete a Rural U course will receive dual credit, a high school credit and three college credits. Students from both KMHS & SACS will have the opportunity to register for courses taught on either side of the district. Below are teachers with potential course being offered.

Rowena Harvey rharvey@rsu50.org

CHY 100 Chemistry I w/ Lab &

CHY 101 Chemistry II w/ Lab

Lisa Timberlake ltimberlake@rsu50.org

ENG 348 Fiction Writing I &

ENG 364 Poetry Writing

COM 200 Speech

Nicholas Jackson njackson@rsu50.org

ENG 100 English Composition I &

ENG 101 English Composition II &

ENG 255 World Literature I &

ENG 256 World Literature II

Shannon Mathers smathers@rsu50.org

History Course, TBD

Erin McGuan emcguan@rsu50.org

Anatomy Course, TBD

Harriet Cyr hcyr@rsu50.org

Humanities Course, TBD

Discipline Report Middle/High School

The table below list the number of suspensions and detentions assigned to students for the last three years at both KMHS and SACS. This report does not represent a comparison between the two schools. It is for your information. To give you a frame of reference, my first year as principal nine years ago, there were a total of 119 suspensions and 385 detentions in the 2006-07 school year at SACS.

KMHS

	# of Suspensions	# of Detentions
2012-13	12	72
2013-14	49	74
2014-15 as of 4/10/15	26	81

SACS

	# of Suspensions	# of Detentions
2012-13	52	149
2013-14	62	29
2014-15 as of 4/10/15	50	53

RSU 50 Middle/High School Events for April-June

April 15	KMHS National Honor Society Induction, 7:00pm
April 15	SATs for all juniors
April 15	Talent Show @ 6:00 PM at SACS MPR Proceeds to benefit Class of 2015 Project Graduation
April 20-24	April Vacation
April 28	- KMHS Middle School Honor Roll Dinner, 5:30pm - SACS Dollars for Scholars (Senior Night) at 7:00 PM - SACS National Honor Society Induction, 6:00pm
April 29	Bridges Teacher Training in Orono, all day Totally Trades FT (SACS & KMHS 8th grade girls) 7:50-2:15
April 30-May 1	MPA Conference
May 1-2	KMHS PAC Performance, 6:00pm SACS Drama Production
May 6	KHS Academic picnic 5:30
May 9	KMHS Junior Prom, 7:00pm-12:00pm
May 11	RSU 50 Board Meeting, 6:30pm
May 13	Early Release Day, 11:15am KMHS Senior Portfolio's, 12:00pm SACS Goodbye HS, Hello College - Senior Presentation, 5:30-7:00pm
May 14	SACS Band Concert, 7:00pm
May 16	SACS Junior Prom, 7:00pm-12:00pm
May 18	Rotary Luncheon at Houlton Rotary(SACS) SACS Band FT -Bangor Symphony
May 19	KMHS Spring Concert, 6:30pm
May 20	KMHS Sports Physicals SACS Honors Banquet, 6:00pm
May 27	College Fair & NMCC Tour
June 4	SACS HS Sports Awards and Banquet
June 5	KMHS Grade 8 Trip to Funtown, SACS Grade 8 Trip to Funtown
June 6	KMHS Senior work day 9:00-12:00
June 5-6	SACS Senior Trip
June 7	KMHS Baccalaureate, 2:00pm
June 10	Last Senior Day at Region 2 SACS Baccalaureate, 7:00pm
June 11	SACS Academic Awards, 9:00am SACS Senior Cookout, 5:30pm SACS Class Night, 7:00pm
June 12	SACS Middle School Field Day and Cookout KMHS Class Night, 7:00pm SACS Graduation, 7:00pm, Project Graduation 10:00pm-
June 13	KMHS Graduation, 10:00am, Project Graduation 6:00pm-

RSU 50 Pathways to Graduation

Core Program

4 Yrs. English
 4 yrs. Math
 3-4 yrs. Science
 3-4 yrs. Soc. St.
 1 yr. Phys Ed.
 1 yr. Health
 1 yr. Fine Art
 1 yr. W. Lang.

Electives:
 Psychology
 Creative Writing
 Journalism
 Band
Chorus
Photography
 Drama
Ecology
Env. Science
 Anatomy

Region 2

Core Program for 9th & 10th Grade Year
 11th & 12th Grade
 CTE Programs
 Culinary Arts
 Auto Body
 Auto Mech.
 Law Enforce.
 Welding
 Early Child.
 EMT
 Electrician
 Health Scie.
 Forest Man.

Articulation agreements for students to potentially earn 3-6 college credits

Bridges

Core Program for 9th & 10th Grade Year
 11th & 12th Grade
 Region 2 Program & Dual Enrollment Classes @ SACS
 Opportunity to earn at least 30 credits for college
 6 English
 6 Math
 6-8 Science
 6 Soc Studies

College Courses

Core Program for 9th & 10th Grade Year
 11th & 12th Grade
 Rural U UMFK Med. Term.
 Anatomy
 Chemistry
 Speech
 Eng. & Comp
 Online Courses
 Husson
 Houlton Higher Ed.
 NMCC
 UMPI
 AP4 All
 Acadam-E
 UMaine

RSU 50 Diploma=Skills, Knowledge, & Behaviors for success in College or Career

REGIONAL SCHOOL UNIT #50
Superintendent's Report
April 13, 2015

Last Day of School

The last day of school will be Wednesday, June 17, 2015. Students will have a half day and staff will have a full day. We will share end of the year activities at the May meeting.

Region II - "Student of the Year"

Region II has announced that Michelle Birmingham, a second year Early Childhood Education (ECHE) student from Katahdin High School, is the Region II 2015 "Student of the Year". Michelle will graduate with 12 college credits, her CECA state certification and an acceptance to the ECHE program at EMCC this fall. (Principal Porter will provide more information)

Smarter Balance Testing

Students have begun the Smarter Balance Testing. Principals will provide an update.

Cooperative Hockey

Principal Porter has been approached by parents requesting that RSU 50 explore the possibility of a cooperative sport in high school hockey with Houlton/Hodgdon. Board action, in the affirmative, would support the exploration of this cooperative sport. The board would have to vote again (as well as both Houlton and Hodgdon) in the affirmative in May to allow this to happen. Principal Porter will provide costs to the RSU to participate.

Maine DOE Site Visit - Extension 5 / Proficiency Diploma

The Maine DOE is scheduled to visit on May 27, 2015, from 9 am to 1 pm to follow-up on our extension request of meeting the requirement to fully implement proficiency-based diplomas by 2018. The purpose of their visit is to review progress the SAU has made since submitting the extension request, to clarify goals as needed, and to support the SAU in planning next steps.

The visiting team will consist of two to four members, including, whenever possible, the regional representative for the Superintendents' region. In addition the team may include other members of the Standards and Instructional Support Team, the Assessment and Accountability Team, the Special Services Team or School Improvement Specialists.

This visit will include discussions with the district proficiency-based leadership team, the high school leadership team and high school teachers. (See Handout)

Coordinator of Academic Achievement and Professional Learning

Budget - This is a new position to RSU 50. We have budgeted \$60,000 and will negotiate the days and salary based on experience. Our needs in this area are increasing and we have assessed other areas for reduction and have shifted costs based on those needs.

Rationale - RSU 50 exists for the purpose of educating our children and youth and helping them become successful contributors to society. Since we are a learning organization, an emphasis needs to be placed on ensuring that the curricula (the 'what' students learn) as well as the pedagogy (the 'how' students learn) and the purpose (the 'why' students learn what they do and the way they learn it) is not dependent upon the particular teachers, school, or 'side' of the district. Schools today more than ever demand that curricula be addressed in systemic ways, that they adhere to 21st century expectations and meet mandates/requirements. Ultimately, we wish to set our students up for success no matter what they choose to pursue beyond high school graduation. With changing curricula and assessment needs, mandates, and accountability systems in place, districts need someone at the helm whose sole responsibility is to ensure that our students come into contact with excellent curricula, taught through best practices, and assessed with credibility and validity. Teachers and principals cannot continue to try to coordinate these large-scale efforts themselves, although they have done valiant efforts thus far in doing so. With requirements to align curricula to the new Maine Parameters of Learning (Maine Learning Results), prepare for the new Maine MEA, graduate students with proficiency diplomas, and assess our teachers' performance partially on the basis of student growth assessments, a curriculum coordinator is no longer a luxury but rather a necessity.

Education Committee - May

The Education Committee will meet Thursday, May 7, 2015 at Southern Aroostook Schools. The meeting will begin at 5:30 in the library.

Bridges Program Update

Plans are underway to host a "Bridges Program" in RSU 50 next fall. The first cohort is for school year 2015-16 juniors from Southern Aroostook and Katahdin. The program is a two year program where students take their academics one day and career and technical the next day. Students are able to earn college level credits will in this program. Next year a new cohort will be selected.

A selection process is underway and students will be notified soon of their status.

After School Program Update

The month of March has been a busy one at Katahdin Elementary's After School Program. We have been practicing for our 5th Annual Variety Show. Our show is Thursday, March 26 at 6:00 p.m. We have a talented group of participants performing bike tricks, basketball tricks, singing and dancing. This show provides our students the opportunity to demonstrate confidence, speaking skills, team building, and fun!

During cooperative games this month we built an awesome snow fort. Some participants shoveled the snow, others packed the snow into buckets, and some built the fort. This was a wonderful experience to be outside and work together to create a fort that could be used during our recess time.

I would like to acknowledge Lou Ellis who donated art supplies to our program. This community member is greatly appreciated!!

We continue to support students with homework assistance and academic enrichment activities. Stop in between 2:30-4:00 p.m. and see firsthand the wonderful events happening at KES After School Program! (submitted by Gail Pocock)

Katahdin Elementary Guidance - Submitted by Jaide Berry

Katahdin Elementary School students have decided that stress is not for us. During guidance class the students learned that sometimes stomach aches, headaches, and lack of sleep can be caused by worrying too much. It is very important for kids to have access to different tools that can help to relieve stress. Here are some of the tools that students were able to learn and practice:

- Movement
- Exercise
- Dance
- Deep calming breathing
- Visualization
- Being creative
- Music

Students in the younger grades were able to make a calming jellyfish. The way to get the jelly fish to swim is by using their calming breaths.



Boston Itinerary 2015

Thursday, May 21	Friday, May 22	Saturday, May 23
5:30 am Leave KES	6:45 am Breakfast	6:45 am Breakfast
9:00 am LL Bean	7:40 am Leave for Train Station	7:30 am Pack the bus
10:00 am Leave LL Bean	9:00 am Aquarium	7:45 am Leave for train station
11:15 am Ogunquit Beach/Lunch	11:00 am IMAX Theater	8:45 am Explore the city in small groups
1:00 pm Leave Ogunquit	11:45 am Lunch/Quincey Market	2:00 pm Science Museum
2:00 pm Chuck E Cheese	2:15 pm Meet at Science Museum Duck Tour	3:30 pm Leave for North Station
3:30 pm Leave CEC	3:00 pm Duck Tour	5:10 pm Train Leaves
4:30 pm Arrive at Hotel	4:30 pm Leave for Hotel	7:30 pm Kennebunk Rest Stop Supper
5:10 pm Leave for Train Station	7:00 pm Dinner at Rainforest Cafe	1:00 am Arrive at KES
7:05 pm Red Sox Game	9:30 pm Return to Hotel	See you Tuesday!!
10:45 pm Return to Hotel		
12:00 am Fairfield Inn ~ Lights Out!!		



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0023

PAUL R. LEPAGE
GOVERNOR

THOMAS A. DESJARD
ACTING COMMISSIONER

**Maine DOE Extension Site Visits 2015
Site Visit Protocol**

Purpose

1. To positively support schools in progress toward benchmarks
2. As needed, to clarify Maine DOE understanding of district work and benchmarks
3. To identify and validate progress since application
4. To inform the Maine DOE of district resource and support needs

Outcomes

1. Provide feedback about progress made to date
2. Identify what you expect will be different in your system by the end of June

Timeframe

4 hours (morning or afternoon visit)

Visiting Team

The team will consist of two to four members including whenever possible the regional representative for the Superintendents region. In addition the team may include other members of the Standards and Instructional Support Team, the Assessment and Accountability Team, the Special Services Team or School Improvement Specialists.

Who we need to speak with

High school teachers of all content areas

High school leaders

The district proficiency-based leadership team (and school board members for Extension Option 6 visit-optional during the first visit)

Please inform participants of each group the focus for our conversation in each session.

A – High school teachers – Teachers from all content areas should be represented

Focus of Conversation: Understanding the relationship of curriculum, instruction, assessment and systems of support in a proficiency-based system

B – High school leaders – Must include the principal; other members could include other building administrators, teacher leaders, curriculum leaders

Focus of Conversation: Understanding school-based structures and culture that support teaching and learning

C -The proficiency-based district leadership team – Must include the superintendent; other members could include the members of the administrative team, and school board members (optional during the first visit)

Focus of Conversation: Understanding district-based structures, policies and culture that support proficiency-based education and community engagement

Proposed Schedule

The visit is built around three discussion sessions. The district may elect to arrange the conversations in the order that is most convenient and may adjust the session times within the scope of 2.75 hours (45-60 minutes per session). It is our experience that teacher groups benefit from additional time. Please allow for 10 minutes following the first two sessions and 20 minutes following the final session for the Maine DOE team to speak alone as a group.

Time	Group
20 minutes	Welcome, introductions by Maine DOE (purposes and outcomes). The district provides an update on progress since the extension submittal, includes any information about the process of selecting the extension option that was not shared in the application and predicts progress they expect to make by June 2015.
45 minutes	A – High school teachers
10 minutes	Maine DOE debrief
45 minutes	B – High school leaders
10 minutes	Maine DOE debrief
45 minutes	C - The proficiency-based leadership team for the district
20 minutes	Maine DOE debrief
30 minutes	Maine DOE summarizes observations by sessions for the district and district confirms and clarifies. (Representatives from each session should be present.) District provides any feedback about the process.
10 minutes	Wrap up -- what to expect in terms of follow up, next visit and renewal process. <ul style="list-style-type: none"> • What information/data will help us see your progress?

MAINE REGIONAL SCHOOL UNIT #50
 REGULAR BOARD MEETING
 APRIL 13, 2015
 KATAHDIN ELEMENTARY SCHOOL
 6:30 P.M.

NAME (please print)	SIGNATURE	TOWN YOU REPRESENT
Hilary Lane	Hilary Lane	Dakfield
SALLY LANDEY	Sally Landey	Patten
Joel Fitzpatrick	Joel Fitzpatrick	Patten
Robert A Microsoft	Robert Microsoft	Patten
Lynn M. Rush	Lynn M. Rush	Patten
Jeff Prozzo	Jeff Prozzo	Sumner
Carole Hall	Carole Hall	Patten
Rowena Harvey	Rowena Harvey	Patten
Tom Daggert	Tom Daggert	MT Chase
Jona Fitzpatrick	Jona Fitzpatrick	Patten
Kochelle Clippinger	Kochelle Clippinger	Patten
Loa Ryan	Loa Ryan	Patten
April Bates	April Bates	Patten
Dennis Bralinger	Dennis Bralinger	Stacyville
Eugene Stubbs	Eugene Stubbs	Sherman
Becky Boone	Becky Boone	Patten
Alicia McVally	Alicia McVally	Patten
Joe Charette	Joe Charette	Stacyville
Janice Charette	Janice Charette	Stacyville
Annabelle Gallagher	Annabelle Gallagher	Stacyville
Dennis Gallagher	Dennis Gallagher	Stacyville
		Stacyville

MAINE REGIONAL SCHOOL UNIT #50
 REGULAR BOARD MEETING
 APRIL 13, 2015
 KATAHDIN ELEMENTARY SCHOOL
 6:30 P.M.

NAME (please print)	SIGNATURE	TOWN YOU REPRESENT
danelle Moody-Kay	danelle Moody-Kay	Patten
Nicole Mitchell	Nicole Mitchell	Sherman
Louise Gupstill	Louise Gupstill	Patten
Holly Vinong	Holly Vinong	JF
Lisa Bortolier	Lisa Bortolier	Cakfield
Susie Tans	Susie Tans	Dyer Brook
Diana Betschler	Diana Betschler	Dyer Brook
Lisa Ammerman	Lisa Ammerman	Benedicte
Jaide Berry	Jaide Berry	School
Korinne Brannen	Korinne Brannen	Sherman
Cheryl Anderson	Cheryl Anderson	Patten
Samantha Landry	Samantha Landry	Sherman
Darlene Ordway	Darlene Ordway	Patten
Alicia Rodgeron	Alicia Rodgeron	Patten
Rebecca Lane	Rebecca Lane	Stacyville
Glenn Lane	Glenn Lane	Stacyville