

Jim Taylor 12-14-10 Moro Plt
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Chris Zucka 12-14-10 MORO PLT
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Jeanine Lynn 12-14-10 MORO PLT
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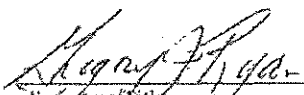
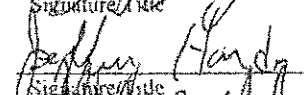
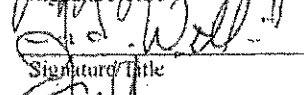

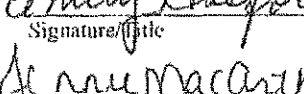

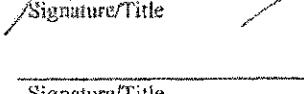
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Reorganization Plan Cover Sheet
(Please attach Reorganization Plan as Exhibit A)

Required Elements							
Law Reference Item Number Sub-Chapter 2	Item	N/A	Complete	In Progress	Not Yet Started	Identified Barrier ¹	Need Assistance ²
3.A(1)	SAUs included in RSU		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(2)	Size of governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Composition of governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Apportionment of governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(3)	Method of voting of the governing body		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(4)	Composition of local school committees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Powers of local school committees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Duties of local school committees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(5)	Disposition of real & personal school property		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(6)	Disposition of existing school indebtedness (if not using provisions of section 1506)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Disposition of lease-purchase obligations (if not using provisions of section 1506)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Assignment of school personnel contracts		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(7)	Assignment of school collective bargaining agreements		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Assignment of other school contractual obligations		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Disposition of existing school funds and existing financial obligations		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(9)	Transition plan that addresses the development of a budget for the first school year		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Transition plan that addresses interim personnel policies		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(10)	Documentation of the public meeting(s) held to prepare or review reorganization plan		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(11)	Explanation of how units that approve reorganization plan will proceed if one or more units do not approve the plan		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(12)	Estimate of cost savings to be achieved		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.A(13)	Such other matters as the governing bodies of the school administrative units in existence on the effective date of this chapter may determine to be necessary		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

¹ Please explain why this is a barrier and what assistance you need to remove this barrier on the next page.

² Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on page 3.

Parameters for Plan Development								
Law Reference Item Number Sub-Chapter 2	Item	N/A	Complete	In Progress	Not Yet Started	Identified Barrier ³	Need Assistance ⁴	
3.B(1)	Enrollment meets requirements (2,500 except where circumstances justify an exception ⁵)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sec. XXXX-36, Parameter B	When viewed in conjunction with surrounding proposed units, may not result in one or more municipalities being denied the option to join an RSU		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.B(2)	Comprehensive programming for all students grades K - 12.		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Includes at least one publicly supported high school		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.B(3)	Consistent with policies set forth in section 1451		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3.B(4)	No displacement of teachers		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	No displacement of students		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	No closures of schools existing or operating during school year immediately preceding reorganization, except as permitted under section 1512		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sec. XXXX-26, Parameter F	The plan must address how the school administrative unit will reorganize administrative functions, duties and noninstructional personnel so that the projected expenditures of the reorganized school unit in fiscal year 2011-2012 for system administration, transportation, special education and facilities and maintenance will not have an adverse impact on the instructional program ⁶		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Collaborative Agreements								
							Yes	No
Does your plan currently include information/documentation on collaborative agreements? (not required, but encouraged)							<input type="checkbox"/>	<input checked="" type="checkbox"/>

Exceptions to 2,500 minimum

Actual number of students for which the SAU is fiscally responsible

(use the Oct. 1, 2006 numbers): 824

Exception	Exception Claimed in Plan	Documentation Provided? (Please attach as Exhibit B)	
		Yes	No
Geography	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demographics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Population Density	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Unique Circumstances	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

³ Please explain why this is a barrier and what assistance you need to remove this barrier on the next page.

⁴ Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on page 3.

⁵ Please note in the *Exceptions to 2500 minimum* section on next page

⁶ This requirement is only for those who plan to be operational as an RSU in fiscal year 2008-2009, in accordance with a Reorganization Plan that is approved by the Commissioner and by the voters.

Explanation of Barriers –

Please use this section to explain any/all barriers identified on the previous page as a barrier in completing your Reorganization Plan.

Law Reference/Required Element	Explanation of the barrier
	<i>NONE</i>

Assistance Needs –

Please use this section to describe your needs for assistance and from whom you need assistance.

Law Reference/Required Element	Explanation of your assistance need	Assistance needed from whom?
	<i>NONE</i>	

REORGANIZATION PLAN

SAU Submitting: SAD 25, CSD 9, Hersey, and Moro Plantation

Contact Information: Terry Comeau and John Doe, Superintendents (207) 757-8223/
(207) 365-4272

Date Submitted by SAU: 12/14/10

Proposed RSU Operational Date: 7/1/11

1. The units of school administration to be included in the proposed reorganized regional school unit

The proposed regional school unit includes the following school administrative units:

- A. Town of Hersey, and Moro Plantation, municipal school units.
- B. Maine School Administrative District No. 25.
- C. CSD 9 Community School District.

As the school units and towns of the proposed **Regional School Unit** move toward finalization, the Reorganization Planning Committee recognizes that the quality of education provided to our students should receive our highest priority.

Introduction

The proposed **Regional School Unit** Education Committee consisted of members of the reorganization planning committee.

The Educational Committee's discussions include comparisons of current programming, quality of delivery, staff development, communication, and data management systems. This committee at all times recognizes the positive cultural aspects unique to the individual schools, which are essential to preserve and celebrate. Such unique aspects, however, cannot detract from the systematic enhancement and improvement for learning and teaching across the new district.

Mission Statement

The mission of the proposed RSU is to provide success in learning for all of our students. We are committed to creating a community of empowered learners in a climate of mutual respect and trust. To fulfill our mission, we will establish high expectations, and dedicate our resources to the individual development of attitudes, skills, knowledge, and responsibility essential to successful achievement for each student. Students will be inspired to learn, grow, and

accomplish academic, social, and vocational goals through a variety of curricular and co-curricular opportunities appropriate to their developmental levels. Fundamental to our mission is clear and open communication with parents and the community at large, with everyone involved to support student success.

Potential Educational Program Enhancements:

- Utilize unique strengths and attributes of individual schools within the new RSU.
- Offer a larger variety of electives and Advanced Placement offerings.
- Streamline/share special education services.
- Streamline/share Gifted/Talented (“G/T”) educational services.
- Share in extra curricular activities and programming throughout the grade span.
- Allocate and collaborate on technology resources. This could include not only hardware, but software and web-based resources.
- Alternative positions for specialty courses, including arts, music, languages, school psychologists, PT/OT positions.
- Visual and performing arts enrichment/visiting artists.
- Collaboration with local college opportunities/on-line services, and “Early College for ME programs.
- In house expertise to support peer training for teacher and ed techs.
- RSU curriculum coordinator.
- Greater data pool to evaluate student progress and teaching strategies.
- Create “magnet” centers for programs requiring investment in specialized equipment.

Potential Opportunities for Students

Grades K-12

- Alternative programming vs. out-of-district placements.
- Expanded programming will include, but is not limited to, the following areas:
 - Literacy
 - Math
 - Student services
 - G/T
 - Title I
 - Foreign language
 - Service learning opportunities
 - Early intervention strategies/support
 - Shared services
 - Summer opportunities
 - Placement for students within RSU
 - Art/music/drama expertise for various media/vocal and instrumental music

Grades K-5

- Technology
- SpEd. Resources/support
- Foreign language

Grades 6-8

- Co-curricular opportunities
- Music
- Sports/Extra-curricular programs
- After school programs

Transition into high school

It is essential that students have a positive transition into high school in order to be successful. Although the two high schools will be retained for the present time, the opportunity students have to interact with the total population will make these transitions easier. It will also provide the guidance student services with more options for programs available to those students transitioning into the high school. To assist in this, the committee recommends that the schools make plans along the way, during the eighth grade year. These might include:

- Formal informational meetings for students and parents early in the eighth grade year (by February).
- Individual counseling time with a student and his/her parents to discuss the process.
- High School students and staff have a formalized process to discuss high school expectations from both perspectives.
- Students receive information about athletic programs offered/a pre-season schedule.
- The first day of school is a day that is set aside specifically for ninth graders, their parents, and a few high school students who will be part of the ninth grade student's advisee group.
- Students are assigned early (before the end of school in June) to the advisee group for high school.

Grade 9-12

- More elective, AP and regular course offerings.
- Summer support programs.
- Fewer extra-small classes; provide optimum class sizes for collaborative learning.
- More and more varied opportunities for co and extra curricular activities.
- Internships.
- Tanenberg possibilities and unified schedules.
- Benefits from the melding of different communities:
 - Diversity
 - Social and academic opportunities

Special Education

- Assessment teams (OT PT, speech)
- Behavioral programs
- Life Skills programs
- Adaptive PE

Potential Opportunities for Staff

- Professional development opportunities, including on-site opportunities with increased numbers of staff members.
- Curriculum and data comparisons.
- Greater enhancement of PLC's (Professional Learning Communities).
- Recruiting and retention of teachers.
- Common calendar.
- Leadership opportunities for staff/collaborative efforts.
- Designing and participation in graduate level courses that address the needs of the District.
- Regular Ed and Special Ed teachers have opportunities for establishing a reliable system of modifications and accommodations for classroom and assessment.
- PLC's have more people for those categories that were often a single teacher (art, music, languages, etc.).
- RTI (Response to Intervention) alternatives.
- Shared staff.
- More aligned and consistent K-8 curriculum and expectations will facilitate better grade 9 diploma course offerings and program offerings, as well as staffing patterns.
- Content area teams.
- Expanded wellness programs.
- More teacher options for looping, specialization.
- Peer coaching.
- Technology training.

Recommendations

Curriculum

- The proposed **Regional School Unit** should have a full-time curriculum coordinator.
- Priority will be given to math, reading, science, and writing in developing curriculum, professional development, and assessment alignment.
- Grades 7-8 works toward alignment along best practices, so students entering high school have a smoother transition.

Data systems and grading

- Consistent grading system throughout the proposed **Regional School Unit**.
- A universal student data system for placement and informational purposes (Infinite Campus may answer this).
- Institute or continue Northwest Evaluation Association (“NWEA”) assessments, and provide professional development on the use of data to inform teaching and learning.

Student interventions and supports

- The proposed **Regional School Unit** provides proper supports to ensure that each student is able to be successful.
- Provide specialists in literacy and math to support teachers in all grades. This may include direct instruction for students as well as facilitating the development of teachers.
- Adopt a program that addresses early intervention AND provides supports for all at-risk students.
- Provide a comprehensive G/T program for all identified students; this must encompass academic, technical and the arts.
- Shared support and resources for health professionals.

Professional Development

- Common calendar with aligned professional development activities.
- Increased number of PD days, especially for use with PLC’s and for data examination and planning.
- The proposed **Regional School Unit** provides adequate professional development time and funding to transition into the consolidation of the district and its effect on students and programs.

Communications

- Recognize and foster timely and effective communication.
- Make the decisions in as transparent a manner as possible.
- Dispense the information widely throughout the proposed **Regional School Unit** communities.
- Develop communication formats that engage staff and students in the education process.
- Develop and distribute a common mission statement.
- Formulate short and long term educational goals to have each school within the proposed **Regional School Unit** able to provide all resources necessary for student success in that mission.
- Generate the long-term plan to hire administrative, teaching and support staff, who have clear objectives toward the mission of the district.

2. The size, composition and apportionment of the governing body.

The governing body of the proposed RSU will be made up of directors elected from each member municipality in the RSU. There shall be sixteen directors with two directors each from

Island Falls, Oakfield, Patten and Sherman and one director each from Hersey, Moro Plantation, Crystal, Dyer Brook, Merrill, Smyrna, Mount Chase, and Stacyville.

Following the election of the initial board of directors, the members of the board shall be elected following the election procedures for municipal officials in their respective member municipalities.

Each Board member shall serve a 3-year term, except that the initial terms of the members of the initial RSU Board shall be staggered so that six of the directors serve three 3-year terms, five of the initial directors serve two 2-year terms and five of the initial directors serve a 1-year term in accordance with the following chart:

	Number of Board Members	Initial Terms		
		1 year	2 years	3 years
Crystal	1	1		
Dyer Brook	1	1		
Hersey	1		1	
Island Falls	2		1	1
Merrill	1			1
Moro Plantation	1	1		
Mount Chase	1			1
Oakfield	2		1	1
Patten	2		1	1
Smyrna	1	1		
Sherman	2		1	1
Stacyville	1	1		
TOTAL	16	5	5	6

In the four municipalities with two directors, lots will be drawn following the election of the two initial directors to determine the length of their respective terms in accordance with the chart set forth above. The initial directors shall serve their terms as determined in accordance with this chart and an additional period until the next regular municipal election of the member municipalities. Thereafter, the directors' terms of office are as established in accordance with the provisions of Title 20-A Section 1471.

3. The method of voting of the governing body.

The RSU Board shall use the "Method B" weighted voting method (as defined in law), as follows:

WEIGHTED VOTING BASED ON 1000 TOTAL VOTES								
Town	Population	# of Votes	# of Members	Votes per member	% weight per member	If all members had same votes	If all members had same %	Excess over equal
Crystal	272	51	1	51	5.13%	63	6.25%	-1.12%
Dyer Brook	207	39	1	39	3.90%	63	6.25%	-2.35%
Hersey	62	12	1	12	1.17%	63	6.25%	-5.08%
Island Falls	743	140	2	70	7.00%	63	6.25%	0.75%
Merrill	241	45	1	45	4.54%	63	6.25%	-1.71%
Moro Pltn.	59	11	1	11	1.11%	63	6.25%	-5.14%
Mount Chase	236	44	1	44	4.45%	63	6.25%	-1.80%
Oakfield	692	130	2	65	6.52%	63	6.25%	0.27%
Patten	1088	205	2	103	10.25%	63	6.25%	4.00%
Smyrna	437	82	1	82	8.23%	63	6.25%	1.98%
Sherman	885	167	2	83	8.34%	63	6.25%	2.09%
Stacyville	385	73	1	73	7.25%	63	6.25%	1.00%
TOTAL	5307	1000	16					

Except as otherwise stated in this Plan, all decisions of the RSU Board shall be by majority of weighted votes present at a meeting at which a quorum is present.

4. The composition, powers and duties of any local school committees to be created.

The reorganization planning committee has determined that no local school committees will be created by this Plan.

5. The disposition of real and personal school property.

A. Real Property and Fixtures. All school related real property interests, including without limitation, land, buildings, and other improvements to realty, easements, options rights, first refusal rights, and purchase rights, and all fixtures of SAD #25, CSD #9, Hersey and Moro Plantation shall be conveyed to the RSU. The RSU Board may require such deeds, assignments or other instruments of transfer as in its judgment is necessary to establish the RSU's right, title and interest in such real property and fixtures.

B. Personal Property. All other tangible school personal property, including movable equipment, furnishings, textbooks and other curriculum materials, supplies and inventories shall become property of the RSU as successor of SAD #25, CSD #9, Hersey School Department and Moro Plantation School Department.

The RSU board may require such assignments, bills of sale or other instruments of transfer as in its judgment is necessary to establish the RSU's right, title and interest in such personal property.

6. The disposition of existing school indebtedness and lease-purchase obligations if the parties elect not to use the provisions of Section 1506 regarding the disposition of debt obligations.

A. The member school administrative units have no school related debt.

7. The assignment of school personnel contracts, school collective bargaining agreements and other school contractual obligations.

A. School Personnel Contracts. A list of all written individual employment contracts to which each of the existing SAUs is a party is included in paragraph 7.B below. Pursuant to 20-A MRS Section 1463(4), individuals on the list who are employed on the day before the operational date shall become employed by the RSU as of the operational date, and their contracts shall be assumed by the RSU on the operational date. This provision does not prevent the existing SAUs from terminating or nonrenewing the contracts of employees in accordance with applicable law before the operational date of the RSU. The list shall be updated and made final no later than the day before the operational date of the RSU.

A list of all employees of the existing SAUs who do not have written individual employment contracts is included in paragraph 7.C below. Pursuant to 20-A MRS Section 1463(4), individuals on the list who are employed on the day before the operational date shall become employed by the RSU as of the operational date. This provision does not prevent the existing SAUs from terminating employment of the employees in accordance with applicable law before the operational date of the RSU. The list shall be updated and made final no later than the day before the operational date of the RSU.

The duties and assignments of all employees transferred to the RSU shall be determined by the Superintendent of the RSU or his/her designee.

B. School Collective Bargaining Agreements: The following collective bargaining agreements to which the SAUs are a party shall be assumed by the regional school unit board as of the operational date:

SAU	POSITIONS INCLUDED IN BARGAINING UNIT	NEXT TERMINATION DATE
SAD 25	Teachers School Nurse	8/31/11
SAD 25	Support Staff	6/30/11

CSD 9	Teachers School Nurse Guidance Counselors Library Media Specialist	8/31/11
CSD 9	Ed Techs Maintenance Transportation Custodial Bus Drivers Secretaries Kitchen	6/30/11

All of the employer's rights and responsibilities with respect to collective bargaining shall be fully assumed by the regional school unit board as of the operational date.

- C. Other School Contractual Obligations: A list of all contracts to which the existing SAUs are a party and that will be in effect as of the operational date is as follows:

SAU	CONTRACTING PARTY	TYPE OF CONTRACT	EXPIRATION DATE
SAD 25	Aroostook Mental Health Services	Substance Abuse Counselor	6/30/11
	Houlton Regional Hospital	Occupational Therapist	6/30/11
	Kim McNally	Speech Services	6/30/11
	Eastern Maine Medical Center	Pediatric Services	6/30/11
	Northern Maine ENT Associates	Audiological Services	6/30/11
	Neuropsychological Services	Dr. Fink	6/30/11
	Central Maine Evaluators	Psychological Evaluations	6/30/11
	Mechanical Services	Boiler Maint.	6/30/11
	US Cellular	Cell Phones	6/30/11

	Guay	Fire Extinguishers	6/30/11
	Tyler Technology	Payroll System/Budget	6/30/11
	Pine Tree Waste	Garbage	6/30/11
	Modern Pest Services	PEST Management	6/30/11
	Norlens Water	Water Treatment	6/30/11
	Maine State Billing	Day Treatment	6/30/11

CSD 9	Honeywell	Boiler & Heating Maint.	6/30/11
	Maine State Billing	Medicaid Administrative Services	6/30/11
	Tyler Technology	Payroll System/Budget	6/30/11
	Houlton Regional Hospital	Occupational Therapist	6/30/11
	Houlton Regional Hospital	Physical Therapy	6/30/11
	Eastern Maine Medical Center	Pediatrics	6/30/11
	Simplex	Fire Alarm System	6/30/11
	Pine Tree Waste	Trash/Recycling	6/30/11
	Sprague Energy	Fuel Oil	30 Days
	Aroostook ARC	Opportunity Training for Special Ed	6/30/11
	Mim Carter	Speech Lang.	6/30/11
	David Moran	Behavioral Spec.	6/30/11
	Anne Cottle	Occ. Therapist	6/30/11
	Richard Levasseur	Psyc. Evaluator	6/30/11
	Mark Hammond	Speech Lang.	6/30/10
	Angela Burlock	Soc. Services	6/30/10
	Christine Fink	Psyc. Evaluator	6/30/10
	Greg Bagley	Spec. Ed. Coord.	6/30/11
	Dr. Ronald Blum	School Physician	6/30/11
	Boise Cascade	Copiers & Maint.	6/30/11
	Lunchbyte Systems	Nutrition Program	6/30/11
	Pitney Bowes	Postage Meter	6/30/13
	MLTI	Laptops	6/30/13
	ACAP Headstart	Pre-K Collaboration	6/30/11
	Compass Learning	Intervention for Academics	6/30/11
	MSMA	Insurance	6/30/11

		Bldg/Casualty & Property Self Insured for Workers Comp. & Unemployment	
	MEA Benefits Trust	Health Insurance	6/30/11

SAU	CONTRACTING PARTY	TYPE OF CONTRACT	EXPIRATION DATE
SAD #25	Doris Mooney	Secretary	6/30/11
	Joan Bouchard	Bookkeeper	6/30/11
	John A. Doe	Superintendent	6/30/11
	Chris Cunningham	Principal	6/30/11
	Rae Bates	Principal	6/30/11
	Debra Marquis	Guidance	6/30/11
	Dennis Brackett	Transportation Supervisor	6/30/11
	Gayle Glidden	Food Service Director	6/30/11
	Phil Faulkner	AD	6/30/11
	CSD #9	Holly Vining	Accountant
Elaine Small		Secretary	6/30/11
Terry Comeau		Superintendent	6/30/11
John Porter		Principal	6/30/11
Murray Putnam		AD	6/30/11
Margaret White		Principal	6/30/11
	James Hersey	Technology	6/30/11

All personnel policies existing in the previous school administrative units shall continue to apply to the same employment positions after they become part of the regional school unit. After the operational date, the regional school unit board and superintendent will develop and adopt region-wide policies in accordance with applicable law.

All existing grants in the previous existing school units will be assumed by the RSU. The RSU will honor all applicable terms and conditions as well as obligations of said grants.

8. The disposition of existing school funds and existing financial obligations, including undesignated fund balances, trust funds, reserve funds and other funds appropriated for school purposes.

A. Existing Financial Obligations. Pursuant to Section 1463 of Title 20-A MRS, the disposition of existing financial obligations is governed by this plan.

Existing financial obligations shall include the following:

- (i) all accounts payable;

- (ii) to the extent not included as accounts payable, any financial obligations which under generally accepted accounting principles would be considered expenses of SAD #25, CSD #9, Hersey School Department, and Moro Plantation School Department, for any year prior to the year the RSU becomes operational, whether or not such expenses were budgeted by the SAU in the year the obligations were incurred, including for example summer salaries and benefits;
- (iii) all other liabilities arising under generally accepted accounting principles that can be reasonably estimated and are probable.

Each SAU shall satisfy its existing financial obligations from all legally available funds. If an SAU has not satisfied all of its existing financial obligations, the SAU shall transfer sufficient funds to the RSU to satisfy its remaining existing financial obligations, and the district board shall be authorized to satisfy those existing financial obligations on behalf of the SAU. If the SAU does not transfer to the region sufficient funds to satisfy its existing financial obligations, then to the extent permitted by law, the district board may satisfy those obligations from balances that the SAU transfers to the district. If the available balances transferred are insufficient to satisfy the SAUs existing financial obligations, or are not legally available for that purpose, the RSU board may take any action permitted by law so that all of the municipalities of the RSU are treated equitably with respect to the unsatisfied existing financial obligations of an SAU. For example, to the extent permitted by law, the RSU school board may satisfy the unpaid existing financial obligations of an SAU in the same manner and with the same authority as for unassumed debt under the provisions of 20-A MRS §1506(4).

Additionally, to the extent permitted by law, if in the judgment of the RSU school board it must raise funds from all its members to satisfy existing financial obligations of an SAU, the regional school unit board also shall be authorized to raise additional amounts for the purpose of making equitable distributions (which may be made in the form of credits against assessed local shares of the region's approved budget) to those region members that would otherwise bear costs attributable to unsatisfied existing financial obligations of an SAU for which they had no financial responsibility. The intent of the preceding sentence is that financial responsibility for unsatisfied existing financial obligations of an SAU be borne by its members and not by the other members of the RSU.

B. Remaining Balances. The balance remaining in SAU's school accounts after the SAU has satisfied existing financial obligations in accordance with this plan shall be paid to the treasurer of the RSU, verified by audit and used to reduce that SAU's contribution as provided by Section 20-A MRS § 1463(3), except as otherwise provided in this Plan. Unless the Legislature otherwise provides, in the case of SAD #25 and CSD #9, their respective school boards shall specify in writing to the RSU board how the RSU shall allocate transferred remaining balances among SAU members. Unless the Legislature otherwise provides, if SAD #25 and CSD #9 have not specified in writing to the RSU board how this allocation shall occur, then the transferred remaining balances shall be credited to the RSU's members in proportion to their respective shares of that portion of the total local costs of the RSU allocable to all of the RSU's members for the first operational year.

Transfers of remaining balances shall be made in accordance with 20-A MRS §1463(3), or, provided that in the case of SAD #25 and CSD #9, such transfers may be made at any time before the SAU has closed its accounts and ceased normal operations.

C. Reserve Funds. SAD #25, CSD #9, Hersey, and Moro Plantation shall transfer remaining balances of reserve funds to the regional school unit. Unless otherwise provided by applicable law, a transferred reserve fund shall be used in accordance with its original purpose to benefit a school or schools of the SAU. Transferred reserve funds shall be subject to Title 20-A MRS §1491, except that the transfer of funds in a reserve fund or a change in purpose of the fund may only occur in such manner that the funds continue to benefit the members of the SAU that transferred that reserve fund to the RSU.

D. Scholarship Funds. SAD #25, CSD #9, Hersey, and Moro Plantation shall transfer remaining balances of scholarship funds to the RSU. Scholarships shall be limited to the original pool of potential recipients unless otherwise provided by the donor or by applicable law.

E. Trust Funds. SAD #25, CSD #9, Hersey, and Moro Plantation shall transfer trust funds to the RSU. The RSU board shall be deemed the successor SAU for all purposes, except as provided by the trust or by applicable law.

9. A transition plan that addresses the development of a budget for the first school year of the reorganized unit and interim personnel policies.

A. The initial RSU board shall be elected in accordance with 20-A MRS §1472-A and shall have transitional powers and duties provided by 20-A MRS §1461-A.

B. Transition Plan for Personnel Policies. All personnel policies existing in the previous school administrative units shall continue to apply to the same employment positions after they become part of the regional school unit. After the operational date, the regional school unit board and superintendent will develop and adopt region-wide policies in accordance with applicable law.

10. Documentation of the public meeting or public meetings held to prepare or review the reorganization plan.

Minutes of the following public meeting(s) held to prepare or review the reorganization plan are attached as Exhibit 10:

September 21, 2009
October 19, 2009
November 10, 2009
December 7, 2009
January 5, 2010

CSD #9 Cafeteria
SAD # 25 Cafeteria
SAD #70 Commons
CSD #9 Cafeteria
CSD #9 Library

February 2, 2010	CSD #9 Cafeteria
April 6, 2010	SAD #25 Cafeteria
May 4, 2010	CSD #9 Library
June 29, 2010	SAD #25 Cafeteria
July 27, 2010	CSD #9 Library
August 19, 2010	SAD # 25 Cafeteria
September 2, 2010	CSD #9 Library
September 23, 2010	SAD #25 Cafeteria
October 14, 2010	CSD #9 Library
November 15, 2010	SAD #25 Cafeteria
December 7, 2010	CSD #9 Cafeteria

11. An explanation of how units that approve the reorganization plan will proceed if one or more of the proposed members of the regional school unit fail to approve the plan.

If one or more of the proposed members of the region fail to approve the plan, the SAUs that approve the plan shall proceed as follows:

If despite rejection by one or more proposed member municipalities of the region, the plan is approved by each of the applicable school administrative units pursuant to 20-A MRS § 1461(6), the plan is approved for all proposed members of the region.

If the plan is rejected by one or more SAUs, but is accepted by both SAD #25 and CSD #9, then in such case the membership of the regional school unit shall include all municipalities located in those SAUs that approved the plan. The Superintendents of Schools of the Member School Units that have approved the Plan shall revise the Plan to remove any member school unit that did not approve the Plan and shall submit the revised Plan to the Commissioner of Education for final approval.

12. An estimate of the cost savings to be achieved by the formation of a regional school unit and how these savings will be achieved.

We estimate that the formation of the regional school unit will result in the following cost savings during the first three years of operation:

First year – 2011 - 2012:

FY 2011 Base Year Budgets:

SAD 25	\$4,430,713.00
CSD 9	\$4,594,957.00

Moro	\$ 34,344.00
Hersey	\$ 87,248.00
Base Year Total Budget FY-11:	\$9,147,262.00
RSU Organizational Cost Included in Base Year Total Budget but <u>not First Year Budget</u>	<u>\$84,000.00</u>
Estimated First Year Savings:	<u>\$84,000.00</u>
Second Year – 2012 - 2013:	
Eliminate one administrative salary	<u>\$65,000.00</u>
Estimated Second Year Savings:	\$65,000.00
Third Year – 2013 - 2014:	
Further Staffing Reductions:	<u>\$50,000.00</u>
Estimated Third Year Savings:	\$50,000.00
Total Estimated Savings (years 1, 2 and 3)	<u>\$199,000.00.</u>

Footnote 1: Further savings may be realized through “economies of scale” within the RSU, particularly in Consulting Services, Contracted Services, Property and Casualty Insurance, Legal Services, Dues & Fees as well as Central Office General Supplies.

Footnote 2: Additional cost may be expected for melding the Professional and Support Staff contracts of the new RSU. Neither of these is calculable as they are process driven.

13. Such other matters as the governing bodies of the school administrative units in existence on the effective date of this chapter may determine to be necessary.

Administrative expenses will be reduced in accordance with a central office reorganization plan which will reduce the RSU’s administrative staff to the following five positions:

1. Superintendent of Schools
2. Business Manager
3. Accounts Payable Clerk
4. Payroll Clerk
5. Secretary

The Central Office will be temporarily located in the Region 2 space at Southern Aroostook Community School.

13-A Plans to reorganize administration, transportation, building and maintenance and special education.

With respect to administrative costs, as noted above, the formation of a new RSU may enjoy efficiencies through “economies of scale” particularly in Consulting Services, Contracted Services, Property and Casualty Insurance, Legal Services, Dues & Fees as well as Central Office General Supplies. In addition it is expected to be in a closer alignment between the unit’s level of expenditures for administration and its EPS allocation for administration. Further, where possible, shared service collaboratives for common functions such as accounting and payroll will be investigated. In addition, shared service arrangements between school departments and other municipal departments, the use of improved financial and accounting software, and reductions in administrative personnel will be considered.

With respect to transportation, the RSU will use bus routing software being acquired from the Department, shared service arrangements/assignments for maintenance and repair of buses, changes in policy concerning school bus routes and stops, and changes in the level of transportation service.

With respect to maintenance, in addition to items identified collaboratively, similar costs savings will be investigated and achieved.

With respect to special education, the following items have been identified collaboratively: one Special Education Director for the RSU, standardized procedures/reports/protocols for special education work, shared services/programs, use of regional employees as opposed to contracted services, examination and review of identification rates, and appropriate changes in the delivery of special education services. These changes should bring special education expenditures more into line with our EPS allocation for special education. All these changes will use the filter of Federal and State special education mandates as well as “maintenance of effort” requirements.

13-B Cost sharing in regional school units.

The School Administrative Units coming together in this Regional School Unit agree to share those costs that are above the 100% EPS allocation (also known as “additional local funds”) each year on the basis of the then most recent State valuation of the member municipalities. The RSU cost sharing formula may be amended by either Method A or Method B as set forth below.

Method A: Amendments to Cost Sharing Agreement for Additional Local Funds; RSU Board of Directors

The RSU Board of Directors have the authority and requirement to review, analyze, and change the cost sharing formula for any FY utilizing the following procedure to make changes.

1. The Board shall conduct a review to study the cost sharing formula for additional local funds as it has been used during the previous two years. In doing so, the Board shall consider variations in local cost sharing that have occurred as a result of implementation of the cost-sharing plan.
2. The Board may choose to conduct the review as a full Board, or to assign it to an appropriate Board Sub-committee. They may also, by majority vote, determine to employ a qualified consultant or consultants to conduct the review and recommend changes to the Board for consideration.
3. The Board will present those changes for discussion and review in a public hearing held for the residents of the RSU.
4. Following the public hearing, the Board shall complete a final review and consideration of the recommended changes as part of a regularly announced Board meeting.
5. As the Board proceeds with changes to the cost sharing formula for additional local funds, the changes shall be presented to the public for ratification through a District wide referendum or a District wide meeting. The Board may also choose to include such changes as part of the regularly scheduled District Budget meeting or District Budget referendum.
6. The meeting (or referendum) will be preceded by a public hearing on the proposed changes at which a complete impact analysis of the changes will be explained to the public both in writing prior to the hearing and verbally at the hearing.
7. The voting process and public hearings will be conducted in compliance with applicable state law and RSU Board policy.
8. The RSU Board shall review the cost sharing plan in the above manner at least every five years.
9. Should the Board decide not to consider any changes in the formula in the years designated for review it will report the decision that came from that review at a regularly scheduled meeting of the Board.
10. The decision of the RSU voters with regard to changes in the cost sharing agreement for additional local funds shall be final and binding on the RSU, unless State statute provides for other means of addressing changes in the cost sharing agreement.

Method B: The Amendments to Cost Sharing Agreement for Additional Local Funds; RSU Member Municipalities

- A. If requested by a written petition of at least 10% of the number of voters voting in the last gubernatorial election within the regional school unit, or if approved by a majority of the full regional school unit board, the regional school unit board shall hold at least one

meeting of municipal representatives to consider the method of sharing costs. The region shall give at least 15 days' notice to each municipality comprising the region of any meeting.

- B. Each member municipality must be represented at the meeting or meetings by 2 representatives chosen at large by its municipal officers, and one member of the regional school unit board chosen by the municipality's municipal officers.

Prior to the first meeting of municipal representatives the region shall engage the services of a facilitator selected from the list, if any, maintained by the Commissioner. The facilitator shall:

- 1) At the first meeting, review and present data and information pertaining to sharing of costs for additional local funds within the region. Pertinent information may include, but is not limited to, a description of the region's cost-sharing method, the elements involved in the calculation of each municipality's costs and a graphic depiction of the current and historic distribution of costs in the region.
 - 2) Solicit and prepare a balanced summary of the concerns of municipal officials, educators and the public about the current method of cost sharing for additional local funds; and
 - 3) Develop a plan of action for consideration by the municipal representatives that responds to the information collected and the concerns raised. The plan of action must include a list of expectations for the conduct of the parties, options for proceeding and an assessment of the likely success of those options.
- C. A change in the method of sharing costs for additional local funds may only be approved by a majority vote of the municipal representatives present and voting.
 - D. If a change in the cost sharing method is approved by a majority vote of the municipal representatives meeting pursuant to paragraph A, the change must be submitted to the voters at a referendum election. It becomes effective when approved by a majority vote of the region in a referendum called and held for this purpose in accordance with sections 1501-1504 of Title 20-A, except that, if the proposed change in cost-sharing plan for additional local funds is based in whole or part on factors other than fiscal capacity or pupil count, the change must be approved by a majority of voters voting in each municipality in the region.
 - E. If approved at referendum, assessments made by the regional school unit board thereafter for additional local funds must be made in accordance with the new method of sharing costs.
 - F. The secretary of the region shall notify the state board that the region has voted to change its method of sharing costs for additional local funds. The state board shall issue an amended certificate of organization showing this new method of sharing costs for additional local funds.

13-C Election of initial board of directors.

The initial school board of the RSU shall be elected in accordance with the procedures of 20-A MRS § 1472-A, as set forth below:

§ 1472-A. Election of initial regional school unit board

1. **Election: interim secretary; duties.** Within 30 days of the issuance of a certificate of organization for the regional school unit by the state board pursuant to section 1461, subsection 7, the members of the school boards of the school administrative units within the regional school unit shall conduct a joint meeting for the purposes of electing an interim secretary of the regional school unit and determining a date for the election of the initial regional school unit board. The interim secretary shall notify the municipal officers of the member municipalities of the regional school unit of the date of the election. The election must be conducted in accordance with section 1473, subsection 2, except that the election duties of the secretary and the regional school unit board must be performed by the interim secretary. The duties of the interim secretary include:
 - A. Notifying the municipal officers of the date of the election;
 - B. Furnishing nomination papers at least 10 days before the deadline for filing nomination papers;
 - C. Receiving completed nomination papers in accordance with section 1473, subsection 2.
 - D. Preparing and distributing election ballots in accordance with section 1473, subsection 2.
 - E. Receiving the town clerk's certification of the results of the voting in each member municipality.
 - F. Tabulating the town clerk's certification of the results of the voting in each member municipality.
 - G. Accepting any recount petitions that may have been filed pursuant to section 1473, subsection 2, paragraph C; and
 - H. Totaling the votes cast for each candidate and notifying the clerk in each municipality, the candidates and the Commissioner of the final results of the voting and the names and addresses of the persons elected as directors.
2. **Initial meeting.** In accordance with 20-A MRS § 1473, subsection 1, the clerk of each municipality within the regional school unit shall forward the names and addresses of the directors elected to represent that municipality to the state board with other data

regarding their election as the state board may require. On receipt of the names and addresses of all of the directors, the state board shall set a time, place and date for the first meeting of the directors and give notice to the directors in writing, sent by registered or certified mail, return receipt requested, to the address provided by the municipalities.

13-D Tuition Contracts and School Choice

1. Tuition Contracts: No contracts presently exist.
2. School Choice within the Regional School Unit: In the past, students from Hersey and Moro Plantation have exercised choice to attend high school either in SAD 25 or CSD 9. School Choice for students from Hersey and Moro Plantation will be preserved in accordance with applicable law.

13-E Claims and Insurance

The parties are aware of the lawsuits, administrative complaints, due process proceedings, notices of claim and other claims existing as of December 14, 2010, as listed in Exhibit 13-E. This Exhibit will be updated by the member school units as of June 30, 2011.

13-F Vote to submit reorganization plan to Commissioner

The SAD 25 board of directors, CSD 9 school committee, Hersey school committee, and Moro Plantation school committee have each approved by majority vote the submission of this school reorganization plan to reorganize those school administrative units into an RSU with an operational date of July 1, 2011 and have authorized and directed their Superintendents of Schools to submit this plan to the Commissioner of Education.

13-G Section for RSUs with fewer than 2,500 students

The Commissioner of Education has approved the letters of intent submitted by the proposed members for this RSU based on the unique or particular circumstances of the participating RSUs.

13-H CTE Region(s)

The new RSU Board will work with the Department of Education to review the governance plan for the CTE Region and the issues that arise due to this reorganization plan.

14. Amendment of the RSU Plan

Upon adoption of this Plan by a majority of the voters of the member school administrative units of the RSU, any amendment to this Plan shall require approval by the Commissioner of Education and by the majority of the RSU board members and a majority of the voters of the RSU at a duly called meeting or referendum, except that any amendment to Section 13-B of this Plan (cost sharing) shall be governed by the provisions of that section.

EXHIBIT 10

MINUTES**JOINT SCHOOL BOARD MEETING****CSD #9-SAD #25-SAD #70****SEPTEMBER 21, 2009****CSD #9 CAFETERIA**

Attendance: Steve Edwards, Greg Ryan, Mike Swallow, Jeff Hardy, and Arden Williams from CSD #9. Cecil Gallagher, Connie Theriault, April Crawford, Phil Knowles, Ken Perkins, and Myron Baldwin from SAD #25. Estela Lane, Tracy Rockwell, and Tom Horton from SAD #70. Superintendents: Terry Comeau, CSD #9, John Doe, SAD #25, and Robert McDaniels, SAD #70.

Others: Mr. Bagley, CSD #9, Mr. Porter, CSD #9, and Ms. Burton, CSD #9.

1. The meeting was called order at 7:00 pm by Greg Ryan, Board Chair CSD #9
2. Mr. Ryan welcomed school board members from CSD #9, SAD #25, and SAD #70.
3. Mr. Comeau updated the boards on the current consolidation law
4. The Efficiency Plan was discussed with the possibility of continuing the work with the three districts.
5. The consolidation structures of an RSU and AOS was discussed.
6. There was discussion on how to communicate with the towns in each district to keep them informed of possible consolidation plans.
7. The group agreed to meet on the third Monday of each month.
8. The next meeting will be on October 19th in the elementary cafeteria at Katahdin Elementary School.
9. Superintendents will put agenda together for the next meeting.
10. The meeting adjourned at 8:25 pm

10/06/09

MINUTES

JOINT SCHOOL BOARD MEETING

CSD #9-SAD #25-SAD #70

OCTOBER 19, 2009

MSAD #25 ELEMENTARY SCHOOL CAFETERIA

Attendance: Greg Ryan, Mike Swallow, Jeff Hardy, and Arden Williams from CSD #9. Marie McNally, Connie Theriault, April Crawford, Ken Perkins, and Myron Baldwin from SAD #25. Superintendents: Terry Comeau, CSD #9, John Doe, SAD #25, and Robert McDaniel, SAD #70.

Others: Ms. Burton, CSD #9.

1. The meeting was called order at 7:00 pm by Marie McNally, Board Chair MSAD #25
2. Mrs. McNally welcomed school board members from CSD #9, SAD #25, and SAD #70.
3. The minutes of the September 21, 2009 meeting was approved
A. Williams/J. Hardy Vote: (U).
4. Mr. Doe, Mr. Comeau, and Mr. McDaniel updated the boards on the current consolidation law.
5. Discussion of common schedules for all three districts and the possible use of Tandberg Technology.
6. Mr. Comeau outlined the valuation of the towns, the EPS student amounts for each district, and the amount each district is over EPS .
7. Discussion of an AOS & RSU. What structure would best fit the three school districts?
8. The question that each school board needs to answer. What is best for your district? AOS or RSU.
9. Where will the cost savings be?

(over)

10. The next meeting will be at Hodgdon High School, November 10th
@ 7:00 pm.

11. The meeting adjourned at 7:58 pm

10/20/09

MINUTES

JOINT SCHOOL BOARD MEETING

CSD #9-SAD #25-SAD #70

NOVEMBER 10, 2009

MSAD #70

Attendance: See attached sheet

1. The meeting was called order at 7:00 pm by Estela Lane, Board Chair MSAD #70
2. Ms. Lane welcomed school board members from CSD #9, SAD #25, and SAD #70.
3. The minutes of the October 19, 2009 meeting were approved
4. Mr. McDaniel reviewed the letter that Superintendents received from the Commissioner of Education dated November 6, 2009
5. Rep. Henry Joy reviewed upcoming legislative bills related to education and carryover bills from 2009
6. There was discussion about an RSU structure compared to an AOS structure
7. The group wanted to make available to them the AOS and RSU plan that was developed last year
8. Each school board is to discuss with their respective board the direction that each district wants to go in
9. The group would like to have individuals from a current AOS and RSU coming to the next meeting to discuss the pros and cons of each
10. The next meeting will be at Southern Aroostook Community School on Monday, December 7th at 6:00 pm
11. The meeting adjourned at 8:10 pm

11/18/09

Sign in

Nov 18, 2009

JOEL TRICKEY

Smyrna (CSD 9)

Meg Scott

Linnewood (MSAD 70)

Melissa Ivey

MSAD 70

Conate Theriault

SAD 25

Ken Perkins

SAD 25

Jeff Hardy

CSD 9

Bob McDaniel

SAD #70

Estela Lane

MSAD 70

Paul Oliver

4

Joe Berge

CSD #9

Al Willi

CSD #9

Tom Horton

MSAD #70

Tim Hall

MSAD #70

Lauren Asselin

MSAD #70

Gracy Rockwell

MSAD #70

Murray Putnam CSD #9

Greg Bagley CSD #9

Jon Porter Marilyn ~~Porter~~ Burton CSD #9

MINUTES JOINT BOARD MEETING

CSD #9-SAD #25-SAD #70

MONDAY, DECEMBER 7, 2009

SOUTHERN ARROOSTOOK COMMUNITY SCHOOL CAFETERIA

1. The meeting was called to order at 6:00 pm by Greg Ryan, Board Chair of CSD #9. Mr. Ryan welcomed board members from CSD #9, SAD #25, SAD #70, and members of the public in attendance. There were 22 school members present from the three school districts.
2. The minutes of the November 10, 2009 meeting was approved as written.

Public comment: Mr. Putnam from CSD #9 addressed the board on his past experience with consolidation of school districts.

A citizen from Oakfield addressed the boards on the need to consolidate as a means to improve the academic offerings to students.
3. Mr. Frank McElwain, Supt. of School for RSU #39 did a presentation via Tandburg of the pros and cons of a functioning RSU. Following the presentation board members had an opportunity to ask questions.
4. Board members received copies of five school districts that have formed an Alternative Organizational Structure.
5. Board members received a copy of an article that was in the Sunday Portland paper about lobbying efforts related to proposed changes before the legislature. The title of the article was, "Noncompliant Schools Join to Fight Mandate."
6. Individual Board Reports:

SAD #25: Probably an RSU format

SAD #70: Board meeting 12/14

DECEMBER 7, 2009
JOINT BOARD MEETING

NAME	DISTRICT
Marjorie De Byston	CSD 9
Margaret Kylan	CSD 9
John G. ...	SAD #25
Ken Rubin	25
MYRON BALDWIN	SAD #25
Leslie Cardner	SAD #25
Conne Theriault	SAD 25
Patricia Lane	SAD 70
R. W. ...	SAD 70
Frank ...	SAD 70
Phil Knowler	SAD #25
Tom Horton	SAD #70
Meg Scott	SAD #70
Melissa Ivey	SAD #70
John Welch	CSD #9
Jeff Hardy	CSD #9
Jeffery W. ...	S. - ARAMARK C.I.S.
Laurent Asselin	SAD #70
Russell Beauchemin	citizen/
Kevin Scott	SAD 70
JOEL OLIVER	SAD 70
Tracy Rockwell	SAD 70
Jamie Main	CSD 9
Mike SWALLOW	CSD 9
Jason Tarr	CSD 9

Minutes Joint Board Meeting
CSD 9-SAD 25
Tuesday January 5, 2010

Southern Aroostook Community School Library

1. Meeting was called to order @ 6:02 PM by Marie McNally, board chair in SAD 25
2. The minutes of December 7 were approved as written. (MOVED: Greg Ryan
SECOND: Phil Knowles VOTED: unanimous)
3. No public comment at this time
--Discussion re: newspaper article from SAD 70. No one from SAD 70 was attending, as they had another board meeting tonight for further discussion
4. Consolidation Law Review Briefly reviewed the AOS, RSU law requiring the Jan 31 committing date, 1000 minimum student numbers. The Brian Flaherty initiative will lobby for the pending legislation
5. Pending legislation includes measures to provide escape clauses, elimination of penalties, lower numbers and greater flexibility in collaboration. Down East has a draft for two units or 8 towns to share central office but maintain identities, like AOS, and they are looking for financial support.
6. Board discussion asked for superintendents to provide a financial picture for the two or three units. Some discussion on East Millinocket or East Grand and Ashland
 - a. If it is only the two districts, then can we get DOE approval and put together a package to get to the voters?
 - b. Need to emphasize the educational gains
 - c. Single employer (RSU)
7. Next steps -- a. get direction from DOE, perhaps invite them later to discuss with us
 - b. financial information and cost sharing info with valuation or pupils and valuation
 - c. present it to the state for approval or disapproval
 - d. plan forward regardless of SAD 70's decision
 - e. single contract/single employer
8. Final comments -- the location of central office should not be within the current buildings
Invite public, getting commitment from towns for representation
9. Next meeting to be held 2 February at 6 PM at SACS, conducted by SACS
10. Adjourn at 7:03 PM

JOINT BOARDS MEETING
 CSD #9 - MSAD #25
 JANUARY 5, 2010

NAME	DISTRICT
[Signature]	CSD #9
[Signature]	CSD #9
Jeff Hardy	CSD #9
Mayor Baldwin	MSAD #25
Pat [Signature]	MSAD #25
[Signature]	CSD #9
[Signature]	MSAD #25
[Signature]	MSAD #25
[Signature]	MSAD #25

JOINT SCHOOL BOARDS MEETING
CSD #9 – SAD #25
TUESDAY, FEBRUARY 2, 2010
SOUTHERN AROOSTOOK COMMUNITY SCHOOL CAFETERIA
6:00 P.M.

MINUTES

1. **CALL TO ORDER**
The meeting was called to order at 6:00 p.m. by Greg Ryan, Chair in CSD #9
2. **MINUTES**
The Minutes of the January 5, 2010 Joint Boards Meeting were approved as written. Moved by Arden Williams, seconded by Myron Baldwin and voted unanimously.
3. **ATTENDANCE AND INTRODUCTIONS**
Members introduced themselves and signed the attendance roster.
4. **BRIEF REVIEW OF PROGRESS TO DATE**
The Joint Boards have met 6 times, beginning on September 21, 2009 to discuss the possibilities of consolidation. The original thought was for CSD #9, SAD #25 and SAD #70 to explore options. SAD #70 subsequently decided to work with Houlton as a partner. It would seem we are a "donut hole".
5. **REPORT ON DISCUSSION WITH DEPARTMENT OF EDUCATION**
The student population of CSD #9 and SAD #25 is not sufficient to meet the 1000 student requirement for consolidation, and as previously thought, January 31, 2010 was the date that any plan had to be voted on for a July 1, 2010 start-up of a new unit.
6. **LEGISLATIVE UPDATE**
Several bills have been discussed to change or "tweak" the consolidation law dealing with penalties, escape clauses, exemptions, and alternative forms of organization. It appears, however, that the Joint Standing Committee on Education will probably recommend that all bills should be voted "ought not to pass" and that LD 570, a concept draft be written as the Committee's bill and sent to the floor. At this time, no one know what the bill will include and the Governor has said he will veto any changes to the Consolidation Law.

JOINT BOARDS CSD #9 - MSAD #25

FEBRUARY 2, 2010

NAME

DISTRICT

Meggy Ryan
John Dillie

CSD #9

CSD #9

Marie McElroy

SAD #25

Myron Baldwin

SAD #25

Rhoda Horvath

SAD #25

Connie Thurman

SAD 25

Jeff Hardy

CSD #9

To: Terry Comeau

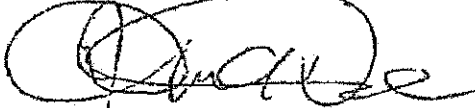
**JOINT SCHOOL BOARD MEETING
MSAD #25 & CSD #9
KATAHDIN ELEMENTARY SCHOOL CAFETERIA
APRIL 6, 2010**

MINUTES

1. The meeting was called to order at 6:05 pm by Marie McNally, Board Chair MSAD #25.
2. Mrs. McNally welcomed board members and citizens.
3. A motion was made by Myron Baldwin and seconded by Connie Theriault to approve the minutes of the February 3, 2010 joint meeting as written. 7 Yes 0 No 0 Abstained
4. Mr. Comeau updated the boards on LD #570 and outlined the steps for forming an RSU and/or AOS .
Houlton and Hodgdon School Boards have voted to file a letter of intent with the Commissioner of Education.
Mr. Comeau read a letter from the Commissioner of Education pertaining to school consolidation.
5. David Robinsion made a motion that the two school districts study the feasibility of becoming an RSU for the 2011-2012 school year. The motion was seconded by Phil Knowles.
The vote was 14 Yes 0 No 0 Abstained
6. There was discussion of having a public meeting in each school district
7. Mr. Doe will contact the Towns of Hersey and Moro

8. CSD #9 and MSAD #25 School Boards will vote at their next regular scheduled board meetings on a motion to approve a letter of intent be sent to the Commissioner of Education to allow the two districts to form an RSU.
9. The next meeting will be held on Tuesday, May 4th at 6:00 pm at Southern Aroostook Community School.
10. The meeting adjourned at 7:05 pm

Respectfully submitted:



John A. Doe
Superintendent of Schools
MSAD #25

Attached: Attendance

Name

School District

MYRON BALDWIN	SAD #25
TERRY COMEAU	CSD #9
Marilyn M Burton	CSD #9
Barbara M Burton	CSD #9
David Robinson	Town of Shawmut
Paul Bradley	Shawmut
Rae Battes	SAD #25
Israel Boone	SAD #25
Craig Hurtsglove	SAO #25
RHODA HOUTZ	SAD #25
Leslie Gardner	SAD #25
Connie Theriault	SAD #25
Phil Knowles	SAD #25
Marie McVally	SAD #25
John A. Doe	SAD #25
Corey Ryan	CSD #9

MINUTES

JOINT SCHOOL BOARD MEETING

CSD #9 & SAD #25

MAY 4, 2010

Attendance: See attached sheet

1. The meeting was called order at 6:00 pm by Arden Williams, Vice Chair CSD #9.
2. Mr. Williams welcomed board members and citizens in attendance.
3. The minutes of the April 6, 2010 meeting were approved
4. Mr. Comeau outlined draft of Exhibit A (attached)
5. Mr. Comeau reported on local meetings
6. The Committee agreed to move forward with the plan with or without Hersey & Moro taking part.
7. There was discussion on the size, composition, & appointment of the proposed governing body. There should be at least one board member from each town (12-15 board members). There was discussion on weighted votes. Drummond and Woodsum should be contacted to put together models for voting.
8. Next Steps:
 - Tentative vote in November 2010
 - Discuss possible plans with Drummond and Woodsum
 - Land & assets returned to original towns
 - Debt- only laptops in both districts
 - Sharing of cost and how to validate
 - Transition plan for Board Secretary and new Superintendent
 - How to share cost: ½ population and ½ valuation and/or just valuation
9. The next meeting will be at Katahdin Elementary School on June 29, 2010 at 6:30 pm.
10. Vice Chair Williams adjourned the meeting at 7:40 pm.

CSD #9 – MSAD #25 – HERSEY – MORO

NOTICE OF INTENT

EXHIBIT A

The above listed school units have agreed to form a planning committee to plan for a Regional School Unit. We originally worked on a plan with all the Southern Aroostook SAU's: MSAD #29, MSAD #70, CSD #9, MSAD #14, Hersey, Moro, Orient and Bancroft but the voters overwhelmingly voted "NO".

Next the group, with the exception of SAD #29, hastily tried an AOS which was voted down in all but one school administrative unit (SAD #25); both attempts were in 2008-2009.

At the beginning of FY-10, we began talks with CSD #9, SAD #70, SAD #25, Hersey and Moro, but soon after getting started, SAD #70 decided to partner with SAD #29, Houlton. We decided to continue the work we started without SAD #70.

Currently, the group: CSD #9, MSAD #25, Hersey and Moro is submitting a "notice of intent" to submit a plan for a Regional School Unit. CSD #9 has 6 towns: Crystal, Dyer Brook, Island Falls, Merrill, Oakfield and Smyrna; SAD #25 has 4 towns: Sherman, Stacyville, Patten and Mount Chase; Hersey and Moro are single units.

CSD #9 has one PreK-12 school with an enrollment of approximately 412 students, SAD #25 has two schools, an elementary and a junior/senior high school with a student population, including unorganized students from Benedicta of approximately 412. Hersey and Moro students attend school in CSD #9 or MSAD #25. All schools have declining or static enrollment.

The schools are approximately 25 miles apart; Southern Aroostook Community School is located in Dyer Brook and the two SAD #25 schools are across the road from one another in the town of Stacyville. Both Districts are a part of Region II CTE located in Houlton which is 45 miles north of Stacyville and 25 miles north of Dyer Brook, via 195.

Each District has its own fleet of 6 regular school bus runs and sufficient spare buses to cover for trips and repairs. The age and mileage of each fleet will be attached to this narrative.

We often cooperate on transporting students for field trips by taking only one bus but regular bus runs do not cross such that either District can facilitate one another. However, when and if Region II CTE ceases to transport students, the two Districts or a new RSU! would be able to work together transporting to the regional sites.

	1984	4 May	SACS
1	Marilyn Burton	CSD 9	Oakfield
2	Garbica (Benton)	CSD 9	Dyer Book
3	David Robinson	MSAD 25	Sherman
4	Wanda Houtz	MSAD 25	Tyler Chase
5	[unclear]	MSAD 25	
6	Paul Hardy	CSD #9	Oakfield
7	Paul Walker	CSD #9	Smyrna U.S.
8	[unclear]	CSD #9	Dyer Book
9	Kevin [unclear]	SAD 25	Patton
10	Phil Knotts	SAD 25	Sherman
11	Linnie Thesigull	SAD 25	Stacyville
12	Emily Bartsman	CSD #9	Mexico MO
13	Joe Strickoy	CSD #9	Smyrna
14	Rhonda Chambers	CSD #9	Crystal
15	Pat Walker	CSD #9	
16	Terry Cannon	CSD #9	

JOINT SCHOOL BOARD MEETING
MSAD #25 & CSD #9
TUESDAY
JUNE 29, 2010
6:30 PM
KATAHDIN ELEMENTARY CAFETERIA

1. Meeting called to order by MSAD #25 Board Chair Mr. Phil Knowles @ 6:30 pm
2. A motion was made by Myron Baldwin and seconded by Arden Williams to approve the minutes of the May 4, 2010 joint meeting
Vote: 13 yes 0 no 0 Abstained
3. Comments from Board Chairs Mr. Knowles & Mr. Ryan
There was discussion concerning Hersey and Moro attending the joint meetings and having their school boards approve a letter of intent
5. Sample Board Membership
 - A. Size & Composition
Mr. Comeau passed out information on weighted voting based on population and weighted voting based on 1000 total votes.

A motion was made by Greg Ryan and seconded by Myron Baldwin to use the weighted voting based on 1,000 total points. There would be 16 board members on the proposed board and the towns would be listed in alphabetical order.
Vote: 13 yes 0 no 0 Abstained
6. Costing Sharing
There was discussion pertaining to cost sharing being based on valuation and population.

A motion was made by Myron Baldwin and seconded by April Crawford to have the cost sharing based on state valuation of each town.
Vote: 13 yes 0 no 0 Abstained
7. Financial Status of Educational Funding for FY 11 & FY 12
There was discussion about the possibility of a state curtailment for FY 11 and also in FY 12

8. Next steps:

A motion was made by Greg Ryan and seconded by Kathy McNally to employ Drummund and Woodsum to assist the districts with putting together the plans for a proposed RSU. The districts would be CSD #9, MSAD #25, and the towns of Hersey and Moro Plantation.

Vote: 13 yes 0 no 0 Abstained

There was discussion about different strategies to encourage Hersey and Moro Plantation to attend the joint school board meetings.

Mr. Comeau will put together sample plans to have available for the next joint meeting.

The next meeting is scheduled for Tuesday, July 27th at 6:00 pm at Southern Froostook Community School.

Adjournment:

A motion was made by Myron Baldwin and seconded by Kathy McNally to adjourn the meeting.

Vote: 13 yes 0 no 0 Abstained

The meeting adjourned at 7:30 pm.

Attached: Attendance and proposed size and composition of school board

WEIGHTED VOTING BASED ON POPULATION

	Town	Popu- lation	# of Votes	# of Mem- bers	Votes per member	% weight per member	If all members had same votes	If all members had same %
	Hersey	62	62	1	62	1.17%	332	6.25%
	Moro Pltn.	59	59	1	59	1.11%	332	6.25%
CSD 9	Crystal	272	272	1	272	5.13%	332	6.25%
	Dyer Brook	207	207	1	207	3.90%	332	6.25%
	Island Falls	743	743	2	372	7.00%	332	6.25%
	Merrill	241	241	1	241	4.54%	332	6.25%
	Oakfield	692	692	2	346	6.52%	332	6.25%
	Smyrna	437	437	1	437	8.23%	332	6.25%
SAD 25	Mount Chase	236	236	1	236	4.45%	332	6.25%
	Patten	1088	1088	2	544	10.25%	332	6.25%
	Sherman	885	885	2	443	8.34%	332	6.25%
	Stacyville	385	385	1	385	7.25%	332	6.25%
	TOTAL	5307	5307	16	332	6.25%	332	6.25%

WEIGHTED VOTING BASED ON 1000 TOTAL VOTES

	Town	Popu- lation	# of Votes	# of Membe- rs	Votes per member	% weight per member	If all members had same votes	If all members had same %
	Hersey	62	12	1	12	1.17%	63	6.25%
	Moro Pltn.	59	11	1	11	1.11%	63	6.25%
CSD 9	Crystal	272	51	1	51	5.13%	63	6.25%
	Dyer Brook	207	39	1	39	3.90%	63	6.25%
	Island Falls	743	140	2	70	7.00%	63	6.25%
	Merrill	241	45	1	45	4.54%	63	6.25%
	Oakfield	692	130	2	65	6.52%	63	6.25%
	Smyrna	437	82	1	82	8.23%	63	6.25%
SAD 25	Mount Chase	236	44	1	44	4.45%	63	6.25%
	Patten	1088	205	2	103	10.25%	63	6.25%
	Sherman	885	167	2	83	8.34%	63	6.25%
	Stacyville	385	73	1	73	7.25%	63	6.25%
	TOTAL	5307	1000	16	63	6.25%	332	6.25%

**MSAD 25 & CSD #9
 JOINT SCHOOL BOARD MEETING
 JUNE 29, 2010
 ATTENDANCE SHEET**

1. Connie Theriault
2. April Crawford 25
3. Craig Hartsgrove 25
4. ADDEN WILLIAMS CSD #9
5. Leslie Gardner 25
6. Jeff Hardy CSD #9
7. MYRON BARDON MSAD #25
8. TERRY COMEAU CSD #9
9. Gregory Ryan CSD #9
10. Kathy Herbally MSAD #25
11. William M. Linton CSD 9
12. [Signature] SAP #25

**MSAD 25 & CSD #9
JOINT SCHOOL BOARD MEETING
JUNE 29, 2010
ATTENDANCE SHEET**

1. John A. Doe

2. Cynthia Bestman

3. Barbara N. Burton

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

Joint School Board Meeting
 MSAD # 25 & CSD # 9
 Tuesday
 July 27, 2010
 6 PM
 SACS Library

1. Meeting called to order by SACS # 9 Committee Chair Gregory Ryan @ 6 PM
2. Motion by Jeff Hardy/ seconded by Myron Baldwin to approve the minutes of the June 29, 2010 meeting.

Voted 12 yes; 0 no; 0 abstained

3. Attendance

Jeff Hardy	CSD 9	Myron Baldwin	SAD 25
Greg Ryan	CSD 9	Rhoda Houtz	SAD 25 Mt. Chase.
Terry Comeau	CSD 9	Mary Moore	Hersey selectwoman
Cindy Bartman	CSD 9	Connie Theriault	SAD 25
Barbara Burton	CSD 9	Marilyn Burton	CSD 9 Oakfield
Arden Williams	CSD 9	Joel Trickey	CSD 9
Margaret White	CSD 9		

4. Progress Update:

Mr. Comeau updated the committee that the intent has been filed. Ms. Bates had met with representatives in Hersey and Moro, and the paper work had been signed and submitted to continuc. Also, the agreement regarding the attorney/client agreement has been sent

Drummond and Woodsun have returned the old (including five districts and 4 towas) plan with areas numbered for consideration. A separate sheet has their comments regarding those areas. These were distributed and the decision to cover each point was made.

5. # 1 & 2 Housekeeping issues to revise the SAU's, contact, etc.
- # 3 Revise the name as RSU # __ as determined by the state assignment
- # 4 Mission statement to be revised. This was assigned to Marilyn Burton, to compare statements from the two districts as well as others around the state and create one using the parts relevant to our area
- # 5 Discussion around the recommendations. It was a consensus to keep the recommendation for a full-time curriculum coordinator, as there will be much work needed here in combining the two programs. Mr. Comeau and Mr. Doe will work other recommendations on
- # 6. Rewrite according to the minutes of 29 June 2010
- # 7 Rewrite according to the minutes of 29 June 2010

- # 8 Rewrite according to new district members; ask the attorneys regarding the unused property language
- # 9 Ok to keep language
- # 10 Mr. Doe and Mr. Comeau to look at exhibit 6 A for revision as necessary
- # 11 check exhibit
- # 12 Delete 6 C
- # 13 administrator contracts are not up for renewal. Check individual contracts. Review part C and revise list of names
- # 14 Ok
- # 15 Review whether both districts will be paid up by 30 June 2011
- # 16 Ok
- # 17 Update with statute
- # 18 Ok as is—covered in the language
- # 19 include documentation of minutes
- # 20 Question on paragraph 3 about the numbers. Ok to delete, as the numbers could rule us out if this were to happen
- # 21 Mr. Comeau and Mr. Doe to review this. The main savings would be the avoidance of penalties
- # 22 Recommend that we maintain for the first year of the new RSU and leave for new board to recommend in year # 2
- # 23 Cost sharing should not be a phase in. If communities know up front it will be on valuation, they can be better informed for a vote
- # 24 Probably does not need the procedure, but Superintendents will seek attorneys' advice
- # 25 Keep
- # 26 Use the legal advice for a single start date. Discussion around keeping the whole language so voters would understand the process
- # 27 Not an issue
- # 28 Ok
- # 28 A Revise with current law
- # 29 Not an issue as both districts are part of the same CTE.

6. No formal action. Consensus to go ahead ASAP with plan

7. This was addressed in # 5.

8. Next steps will be to have the attorneys work on the revisions and return the "new" plan to the committee

9. No further discussion

10. Next meeting to be held Thursday, 19 August 2010 @ Katahdin Elementary School @ 6 PM

11. Motion by Arden Williams/seconded by Jeff Hardy to adjourn the meeting.
Voted 12-0. 7:55 PM

Joint School Board Meeting
MSAD # 25 & CSD # 9
Thursday
August 19, 2010
6 PM
Katahdin Elementary School Cafeteria

1. Meeting called to order by SAD #²⁵ Board Chair Philip Knowles @ 6 PM
2. Motion by Myron Baldwin, seconded by Greg Ryan to approve the minutes of the July 27, 2010, meeting as amended. (Under attendance Connie Theriault's name was misspelled, 5 # 5 sentence structure change).

Voted 10 yes; 0 no; 0 abstained

3 Attendance

Mary Moore	Hersey selectwoman	Cindy Bartman	CSD 9
Philip Knowles	SAD 25	Gregory Ryan	CSD 9
Connie Theriault	SAD 25	Terry Comeau	CSD 9
Myron Baldwin	SAD 25	Marilyn Burton	CSD 9
Rhoda Houtz	SAD 25	Emily Hosford	CSD 9
Rae Bates	SAD 25		

Guests

Joel Oliver	SAD 70
Estella Lane	SAD 70

Adjustment to agenda: SAD 70 members invited to speak on their desire to join the RSU currently planned by SAD 25, CSD 9., Hersey and More

Background furnished regarding the SAD 70 approach to Houtton to join with them. Their special board meeting on Monday indicated a desire not to pursue that venue and to rejoin with 25 and 9.

Discussion of similarities in nature of communities and schools

Members of 25 and 9 indicated that we are striving for a November election timeline and wondered what the change in plan might do to that. The two features that would need to be revised would be the RSU board make-up and the cost sharing. It was reiterated that we want the cost based only on valuation, no phase in or other method. SAD 70 board members indicated that this was agreeable, along with their having budgeted money for the consolidation effort that would now be needed to make the plan changes.

Further discussion was held regarding the board make-up and our decision to have at least one member per town. With the addition of 7 towns, that would bring the board to more than 20. Some changes may have to happen with the weighted system to make the board a reasonable size for accomplishing business. Further discussion regarding the

need to educate the public, including going to various venues since inviting them doesn't seem to be working

Moved by Greg Ryan, seconded by Mary Moore to hold special board meetings in all SAU's with the single item of whether to allow 70 to join the RSU. SAID 70 is also holding a full board meeting on Monday to get their full approval.

Voted: 10 yes, 0 no, 0 abstained

(Emily Hosford arrived at 6:30)

Both SAD 25 and CSD 9 scheduled special meetings for 6 PM on August 24, 2010

4. Mr. Comeau updated the 2nd draft plan. There was discussion regarding the disposition of property, which has to be by current law. SAD 70 indicated they have property surrounding the elementary school, but that would go, as will that of 25 and 9 to the RSU.

Other items revolved around the laptop lease indebtedness, but everyone is at the same level, except SAD 70 may have done outright purchase. That will need to be checked. All contracts end in FY 11. SAD 70 has teamsters for bus drivers; all other contracts are MHA/NBA. SAD 70 and 25 need to check the accrual of teacher salaries for summer pay.

Superintendents of 3 districts to work on section 12-cost savings

Discussion of rewriting section 11 that as long as 2 SAU's approve the plan, the RSU will form. An SAU not approving it will not be included.

(Fistella Lane left meeting at 7:00)

(Phil Knowles excused from meeting at 7:10, Myron Baldwin assumed the chair).

Discussion of tuition contracts. SAD 70 has one with Orient
SAD 70 school numbers is just under 500

Moved by Greg Ryan/ seconded by Rhoda Houriz to accept the Mission Statement as amended. (attached at end of minutes) Voted: 10 yes, 0 no, 0 abstained

Discussion of new headings for Potential Enhancements and Recommendations so it does not appear they are part of the Mission Statement.

7. Questions and Research for next meeting includes having Drummond & Woodsum revise the plan to include 70 with an adjustment to the RSU board make-up and cost sharing pieces.
8. Next steps SAD 25 and CSD 9 board meetings on August 24, 2010 to see if they will accept SAD 70.

9. No other discussions

10. Next meeting September 2, 2010 @ 6 PM @ SACS Library

11. Moved by Marilyn Burton, seconded by Myron Baldwin to adjourn @ 7:25 P.M.

New Mission Statement

The mission of the (RSU # ___) is to provide success in learning for all of our students. We are committed to creating a community of lifelong learners in a climate of mutual respect and trust. To fulfill our mission, we will establish high expectations, and dedicate our resources to the individual development of self-esteem, attitudes, skills, knowledge, and responsibility essential to successful achievement for each student. Students will be inspired to learn, grow, and accomplish academic, social, and vocational goals through a variety of curricular and co-curricular opportunities appropriate to their developmental levels. Clear and open communication with parents and the community at large is fundamental to our mission. The staff joins the parents and community to assist students in developing the skills to become independent and self-sufficient adults who will succeed and contribute responsibly in a global community.

Joint School Boards Meeting – Regional Planning Committee
CSD # 9 and MSAD 25
Thursday
September 2, 2010
6 PM
SACS Library

1. Meeting called to order by CSD #9 Committee Chair Greg Ryan @ 6 PM
2. **Motion** by Arden Williams, seconded by Phil Knowles to approve the minutes of August 19, 2010, with the correction that the "meeting was called to order by Phil Knowles, Chair of MSAD #25 board" Voted 10-0
3. Members present

Arden Williams	CSD 9	Rae Bates	SAD 25
Greg Ryan	CSD 9	Rhoda Hourz	SAD 25
Marilyn Norton	CSD 9	Mary Moore	Hershey selectwoman
Terry Comeau	CSD 9	Phil Knowles	SAD 25
John Doe	SAD 25	Connie Theriault	SAD 25
4. Progress update included discussion that SAD 70 had voted not to join this group, but to remain with SAD 29. A meeting earlier in the day was used to go through the plan and make some recommendations, which are addressed in step 5.
5.
 - a. Parts 1-4 of the plan were addressed in the previous meeting
 - b. page 7, cross out last sentence and first sentence on page 6
 - c. page 8, part C removed
 - d. page 8, no deal for either district, except possibly laptop. Still needs to be addressed
 - e. page 9, section 7 needs to have end dates updated, and list of individuals also updated
 - f. page 14-15, section 12 still not complete. Recommend that the new central office have a Superintendent, a business manager, an accounts payable clerk, payroll clerk, and a secretary.
 - g. Discussion of central office location. Members to check on availability, costs etc., of possible locations, including Maine Trellis, former Sherman school, SAVE area at SACS.
6. Next steps to include a bulk mailing and individual meetings for PR
7. Next meeting at Katahdin Elementary School, 6 PM 23 September
8. No other comment.
9. **Motion** Moved by Rae Bates, seconded by Phil Knowles to adjourn, Voted 10-0

Joint School Boards Meeting - Regional Planning Committee
MSAD # 25 and CSD # 9
Thursday
September 23, 2010
6 PM
Katahdin Elementary School Cafeteria

1. Meeting called to order by MSAD 25 chair Phil Knowles at 6:10 PM
2. **Motion** by Arden Williams, seconded by Greg Ryan to approve the minutes of September 2, 2010. Voted 12-0-2 (Abstaining, Leslie Gardner, Myron Baldwin)
3. Members present:
MSAD 25 Phil Knowles, Myron Baldwin, Rhoda Houtz, Connie Theriault, John Doe, Rae Bates, Leslie Gardner
Hersey Mary Moore
CSD 9 Arden Williams, Greg Ryan, Marilyn Burton, Jeff Hardy, Cynthia Bartman, Terry Comeau
4. Timeline update - Due to the municipalities involved, the posting time is 45 days. The state board meets once a month, so these will prohibit us moving the agenda to a November 2010 vote. Other complications may put the hiring of a superintendent off until May or June. The current superintendents would do the budgets, but the founding of a new district, getting new tax numbers, etc., may make a July 1, 2011, start difficult. Consensus to continue the process with speed but not to force it.
5. ED 279 is not available and won't be for some time. Without that, the cost sharing part of the plan cannot be fully studied.
6. Other parts of the draft plan can be done, including the employee lists (section 7), and the cost savings (section 12).

6a. Discussion of office space. We are waiting to hear back from Mzine Trelis. Potter Dead River was not realistic; Sherman development has 600 square feet of space, with a lease of \$600, per month, plus utilities, snowplowing, etc. that may reach \$1000/month. Pat Hunt's office space at \$500/month. The most cost effective idea is to put it in the school building, for a temporary location, and for the new board to make the decision for a more permanent status.
7. After considerable discussion about the timing of sending out public information, Moved by Rhoda Houtz, seconded by Arden Williams and voted 11-0-3 (Abstaining, John Doe, Terry Comeau, Marilyn Burton) to have Rae Bates write a brief synopsis of where we are, explaining the benefits to an RSU to go to townspeople after approval at next meeting.

8. Next Meeting 14 October at 6 PM at CSD 9 Library. Agenda items will be Rne's informational letter, the 270 form, and any updates to the plan
9. No other items of discussion
10. Motion by Myron Baldwin to adjourn, 7:22

Minutes
Joint School Boards Meeting – Regional Planning Committee
MSAD #25 and CSD #9
Thursday
October 14, 2010
6 PM
SACHS Library

1. Meeting called to order by CSD #9 Chair Greg Ryan at 6:10 PM.
2. **Motion** by Jeff Hardy/Greg Ryan to approve the minutes of September 23, 2010.
Voted 15 – 0.
3. Members present
MSAD #25 Phil Knowles, Myron Baldwin, Connie Theriault, Leslie Gardner, David Robinson,
Rhoda Houtz, John Doe, Rae Bates, Paul Qualey
Hersey Mary N. Moore
CSD #9 Arden Williams, Greg Ryan, Jeff Hardy, Gina M. Clark, Barbara Burton, Terry
Comeau
4. Draft Informational Letter – Tabled until later in the agenda pending additional information.
5. ED 279 still not available from the State. Mr. Comeau and Mr. Doe have gone over the figures and Mr. Comeau has talked to the Department of Education; he brought financial information forward to the Planning Committee based on the best information available to date.

We now know that this Planning Committee could write a plan that would be a charter for a new RSU Board of Directors. Discussion followed. **Motion** by Myron Baldwin/ Phil Knowles that this RSU Regional Planning Committee create a reorganizational plan that meets the State of Maine, Department of Education requirements while not encumbering the future RSU Board of Directors. Voted 15 – 0 for approval.
6. Mr. Comeau went over the revisions to the Reorganization Plan. **Motion** by Rhoda Houtz/ by Arden Williams to accept revisions to the draft that will be forwarded to the attorney. Voted 14 – 0 for approval.
7. Draft letter to the public was approved with revisions.

8. A quote on potential office space for the RSU from Green Valley Association was passed out. Item to be placed on the next agenda.
9. Next meeting: Monday, November 15, 2010, at 6 PM at MSAD #25 elementary school cafeteria with dinner being served at 5:45 PM.
10. No other items of discussion.
11. **Motion** by Myron Baldwin/second by Leslie Gardner to adjourn at 8:00 PM.

Minutes
Joint School Board Meeting – Regional Planning Committee
MSAD #25 and CSD #9
Monday, November 15, 2010
6:00 PM
Katahdin Elementary School Cafeteria

1. Meeting was called to order by MSAD #25 Chair Phil Knowles at 6:04 PM.
2. **Motion** Greg Ryan/Jeff Hardy to approve the minutes of October 14, 2010.
Voted: 14 YES 0 NO 1 ABSTENTION
3. Members present:
MSAD #25: Cecil Gallagher, Rhoda Houtz, Craig Hartsgrove, Connie Theriault, David Robinson, Myron Baldwin, Rae M. Bates, Israel Boone, Phil Knowles, Chair; Leslie Gardner, and John A. Doe
CSD #9: Terry Comeau, Barbara Burton, Gina Clark, Cynthia Bartman, Gregory Ryan, and Jeffery Hardy
Hersey: Mary Moore
4. Comments from the Public:
Myron Baldwin encourages committee to move forward and try to come to an agreement tonight. Process is discouraging.
5. ED 279 Update: Mr. Comeau & Mr. Doe
The ED 279 was received today just prior to the meeting. Mr. Comeau and Mr. Doe have not had time to review. Prior to the next meeting they will review and have figures to discuss with the committee. These are the State numbers for the EPS amount assuming we are the RSU.
6. Review of Reorganization Plan:
The Plan was received just prior to the meeting as well. The committee reviewed the changes. A final copy of the Plan will be issued and distributed to the committee members before the next meeting.

Mr. Doe has attended several select person meetings. Common concerns were cost sharing, board members, weighted votes and what is going to happen to the properties.

Sherman wants more of a bottom line figure, once Mr. Doe and Mr. Comeau have reviewed the ED 279 this will be easier to discuss.
7. Fall Conference Information:
Discussion only

8. Office space proposal from Green Valley Association:

Motion by Greg Ryan/Phil Knowles to set up a temporary office for the RSU at CSD 9.

Voted 15 YES 0 NO

9. Next Step(s):

Review final draft of plan, discuss ED 279 further and take this information to Boards in December.

10. Next meeting: Monday, December 6, 2010 at 6 PM at Southern Aroostook Community School. Dinner will be served. Voted 15 YES 0 NO

11. No other items to discuss.

12. **Motion** by Phil Knowles and seconded by Leslie Gardner to adjourn 7:20 PM.

Minutes
Joint School Board Meeting – Regional Planning Committee
CSD #9 and MSAD #25
Tuesday, December 7, 2010
6:00 PM
CSD #9 Cafeteria

1. Meeting was called to order by CSD #9 Chair, Greg Ryan, at 6:10 PM.
2. **Motion** Connie Theriault/Barbara Burton to approve minutes of November 15, 2010.
Voted: 12 YES 0 NO 0 ABSTENTIONS
3. Members present:
MSAD #25: Rae Bates, Connie Theriault, John A. Doe, Rhoda Houtz, Craig Hartsgrove, and Phil Knowles.
CSD #9: Cindy Bartman, Barbara Burton, Arden Williams, Gregory Ryan, Chair; Terry Comeau, and Jon Porter
Hersey: Mary Moore
4. Cost Sharing Analysis:
Mr. Comeau had handouts of cost sharing based on FY11 and also had sheets that compared salary schedules of professional and support staff.
5. Review and Discussion of the Commissioner's Letter:
 1. Dick Spencer – individual Boards vote on plans
 2. Vote: December 8 – MSAD #25 and Hersey authorize Superintendent to send to Commissioner
December 13 – CSD #9 authorize Superintendent to send to Commissioner
December 14 – Moro Plantation authorize Superintendent to send to Commissioner
 3. Send to Commissioner with a copy of the minutes
6. Official Vote on the Plan:
Motion Arden Williams/Craig Hartsgrove to approve the RSU Plan with corrections noted in the Commissioner's letter dated November 23, 2010.
Voted: 13 YES 0 NO 0 ABSTENTIONS
7. Next Step:
Warrants to get out by December 17, 2010
8. Tentative Date, if needed: Wednesday, January 5, 2011 at MSAD #25
9. Adjournment: Meeting adjourned at 7:30 PM.

EXHIBIT 13-E

Claims and Insurance

Existing insurance claims as of the date of this Reorganization Plan:

CSD 9:

Employee #1 – Shoulder injury workers' compensation claim

SAD 25:

Employee #1 – Back injury workers' compensation claim

Employee #2 – Shoulder injury workers' compensation claim

Employee #3 – Shoulder and neck injury workers' compensation claim

This Exhibit 13-E is to be updated as of June 30, 2011.